



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Darryl Cordrey – *Board Chair*
Joe Rozzi – *Trustee*
Mark Sousa – *Trustee*
Kurt Weber- *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520
Fax: (513) 683-4325

Township Administrator
Brent Centers
(513) 239-2372

Finance Coordinator
Ellen Horman
(513) 239-2377

Human Resources
Kellie Krieger
(513) 239-2461

**Economic Development
and Zoning**
Alex Kraemer
(513) 683-8520

**Community Development
Coordinator**
Nicole Earley
(513) 683-5320

Public Works
Kenny Hickey – Director
Phone: (513) 683-5360

Police Department
Scott Hughes – Police Chief
(513) 683-0538

Fire and Emergency Services
Brian Reese – Fire Chief

69 West Foster-Maineville Rd.
Maineville, Ohio 45039
(513) 683-1622
(513) 899-1967

TRUSTEE MEETING AGENDA 5/20/2020

6:30 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the May 6, 2020 Township Trustee Meeting
- Bills before the Board

Public Comments – Submitted online

New Business

- **Motion**: Market increase for Medicount rates
- **Resolution 20-0520**: State Capital Transportation Improvements Grant
- **Resolution 20-0520A**: Rivercrest Subdivision acceptance
- **Resolution 20-0520B**: Hawthorn Manor Subdivision acceptance
- **Resolution 20-0520C**: Increase in appropriations (Police and Public Works)
- **Resolution 20-0520D**: Lighting District delegation
- **Resolution 20-0520E**: Obsolete Property

Work Session

- Zoning for CBD Oil establishments

Fiscal Officer's Report

- Monthly Fiscal Report / Cash Flow Summary

Administrator's Report

Trustee Comments

Executive Session

In reference to O.R.C. 121.22 (G) (1)

- (G) (1): To consider the compensation of a public employee or official

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. *Speakers must state their name and full address for the record.*
2. *The Board Chair will recognize each speaker, and only one person may speak at a time.*
3. *Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.*
4. *Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)*

Hamilton Township Trustees Meeting

May 6, 2020

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 6:45 pm. Mr. Cordrey, Mr. Rozzi, and Mr. Sousa were present.

The *Pledge of Allegiance* was recited by all.

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the April 15, 2020 Trustee Meeting.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve Payroll for pay cycle April 5, 2020 – April 18, 2020, Electronic Fund Transfer Direct Deposit Vouchers 1183120929 – 1183120933 void 1183120932 and 1183121283 – 1183121348.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve the withholding payments for payment cycle April 5, 2020 – April 18, 2020, checks numbered 32011925 - 32011928 and 32011936 - 32011958.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle April 20, 2020 – April 24, 2020, checks numbered 81411 - 81423.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle April 27, 2020 – May 1, 2020, checks numbered 81424 - 81433.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve billing invoices for payment cycle May 4, 2020 – May 8, 2020, checks numbered 81434 - 81490.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes

Public Comments

Mr. Cordrey opened the floor to public comments at 6:48 pm.

Mr. Dan Phipps submitted a question via email to Mr. Centers in reference to the levy millage and the possibility of financial burdens related to COVID-19. He also asked if information on how our buildings are being used could be shared monthly.

Mr. Centers explained that we post all of our public meetings on our website. We do not publish trainings as they are held often and we do not publish any private meetings such as HOA meetings, etc. Residents can call Administration at any time to ask what is taking place around the township buildings.

Mr. Cordrey commented on the levy millage reference stating that we will keep an eye on the budget and the revenue coming in.

Mr. Rozzi commented that he thinks it will be a while before we see any effects so he is not in favor of looking into rolling any millage back as of now.

Mr. Sousa stated that he feels the same as the other two Trustees for the short term and he is not sure how quickly something like this could be done anyhow.

Mr. Nick Weber also submitted comments via email to Mr. Centers addressing his concern to look further into zoning classifications and definitions for businesses.

Mr. Sousa responded that in the past we have struggled to get non-residential development in the township so now we are trying to balance that and he would be concerned to make restrictions for any development that could come into the township in the future.

Mr. Rozzi agrees with Mr. Sousa in the short term stating that the definitions could be extrapolated as detailed as we want to be but at what point does it become cumbersome and restrictive? He does not want to restrict businesses.

Mr. Cordrey agreed with both Trustees and reminded everyone that we do have the Comprehensive Plan that has been worked on for the last 18 months that could potentially address some of these issues.

Mr. Centers also commented on the work that has been done over the last 18 months updating the Land Use Plan and the Comprehensive Plan.

Human Resources

Human Resources Manager, Ms. Kellie Krieger, requested a motion to update our active Hamilton Township roster with the follow changes; we would like to hire Part Time EMT Jacob Spears effective April 25th, Seasonal Park Crew Members William Claddy effective May 4th and Allen Grapevine effective May 11th and finally we would like to reassign James Conley to Fire Fighter/ EMT effective April 22nd.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve of the above-mentioned roster update.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Ms. Krieger requested a motion to approve of the purchase by Donald and Linda Brown for lot 535 graves 7 and 8 in the Maineville Cemetery for the residential price of \$2400.00.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve of the above-mentioned cemetery deed.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Ms. Krieger requested a motion to allow Fire Chief, Brian Reese, to proceed with an internal promotion to fill a vacant Fire Captain position.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve of the above-mentioned promotional process.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes

New Business

-Motion: Enter into contract with *Constellation NewEnergy, Inc.* for Township Electric Aggregation

Mr. Cordrey explained that Hamilton Township's Electric Aggregation Program, which was voter approved and PUCO certified, is coming due for renewal in July 2020.

Mr. Centers explained that this is just like the gas aggregate that was approved a few months ago; we work with a company that shops rates from short terms such as twelve months out to a thirty-six month term. With the gas, it was recommended to keep the same company that we had since they had the lowest bid. With electric we are changing companies to Constellation as their rates came in much lower. We are roughly at 5.02 cents/kWh and Constellation's rate came in at 4.52 cents/kWh. However, there has been an increase. When we got the agreement, they gave us 30 days and we actually let them know that it would be 34 days due to the way the meeting tonight fell, and they said that would be no problem. Earlier this week there was an industry adjustment of about 7% so all of those rates went up. They increased ours 3% still giving us a good rate and it is still the best rate out of all the bids so we are recommending to still go with this company. The rate went from 4.522 cents/kWh to 4.657 cents/kWh for a fixed rate for the next three years.

Mr. Cordrey asked if we considered a shorter term or is there a reason why we went with the thirty-six month term?

Mr. Centers responded that we shopped all terms and there was one rate that was better than this one but we would only get it for one year. Next year we assume that it will be higher than what we could lock this one in for three years. We think this is the best deal for the resident's to have consistency. Any resident at any time can opt out of this and shop their own. Duke's current fixed rate is at 5.89 cents/kWh and ours will be at 4.657 cents/kWh for comparison.

Mr. Rozzi stated that he is good with this rate being locked in for the next three years.

Mr. Sousa agrees with the rate lock as well.

Mr. Cordrey made a motion with a second from Mr. Rozzi to enter into contract with *Constellation NewEnergy, Inc.* for the Hamilton Township Electric Aggregation.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes

Mark Sousa

Yes

-Motion: To enter into contract with *Kings Ford Municipal Financing* for Police Vehicles

Chief Hughes explained that when he started with the township in 2016 we had several vehicles that were at or exceeded 100,000 miles. Ideally police cars are rotated out at or before that kind of mileage. We were able to enter into a municipal finance agreement with Ford and this program is actually offered by all of the police manufactures with Ford, Chevy and Dodge being the three big ones. With minimal impact on our budget we were able to basically have a set payment and renew our cruisers. The last payment for the first set that we purchased was made in June 2019 so we kept those vehicles for longer than originally anticipated. We were able to do this mostly because we overestimated our mileage. We estimated approximately 20,000 per year and at the end of the four years, we were under our mileage. We are getting up in the mileage again and it is time to renew this agreement if that's the route we choose. When we are putting 150 miles a day per shift on a car and we have eight officers working a day, we have to have a substantial size fleet to keep those vehicles rotated through. Chief Hughes gave three proposals:

- A. Finance \$170,000 for the cruisers only. The interest rate is 2.15%. Over the course of four years this would be approximately \$6,000.00 in interest or \$30.00/month.
- B. Finance \$237,018.50 for the cruisers plus equipment. Each car has to have lights and sirens, etc. The interest rate remains the 2.15%. This would equate to approximately \$7,800.00 in interest over four years or approximately \$106.00/month.
- C. Pay cash for cruisers and equipment.

Chief Hughes added that on the municipal financing, there are no mileage restrictions, no maintenance or return provisions, you own the car at the end of the lease with no buyout. Equity is actually acquired with each payment. This is not like a typical dealership lease.

Mr. Cordrey asked about out of pocket costs and rate fluctuations. Chief Hughes stated that the rate quote was based on April 27th.

Mr. Cordrey asked what buying out right would do for the budget if the Board decided to go that route.

Mr. Centers explained that it would take approximately an entire months reserve from the Police Department. Currently we have 7.6 months of reserve so it would take us down to 6.5 months of reserve. He mentioned that by no means is he trying to sway anyone but we did tell the community that the levy funds were for additional road officers.

Mr. Cordrey asked how this would affect adding new officers over the next few years if they did decide to buy outright.

Chief Hughes spoke to the hiring aspect stating that this would be a one lump sum payment coming from this year. So they would still be able to hire more officers over the next few years. A one-time capital expense should not impact our hiring moving forward.

Mr. Centers spoke that once this is done in a few years, we will be bringing the other portion of the fleet to update so this is a rotating thing.

Chief Hughes explained that all of these vehicles come at State Bid pricing so a Ford Explorer is \$36,000.00. That's fairly cheap for a new vehicle. So the next time this will likely come before the Board is 2022 to update probably three or four vehicles.

Mr. Cordrey asked if this includes any new units due to increased staff.

Chief Hughes explained that patrol cars are assigned based on off days so most likely they will benefit from these new ones. This will not add any additional vehicles.

Mr. Sousa stated that we are very fortunate that the interest rates are as low as they are right now because of the economic situation right now. Financing \$5700 over four years is a small number in the scope of the Police Departments budget but the money is going to be spent either way so he would feel more comfortable telling a taxpayer that we saved them that money over the course of four years and yes we would have a bigger outlay this year in cash but then we don't have a payment and we have \$5700 more in the Police reserves. He is comfortable with any scenario because the interest is so minute but he would like to save money in the long run.

Mr. Rozzi stated that the only concern he has is unforeseen circumstances and putting out that kind of money right now. If there were a higher interest rate and we had the ability to pay cash, then sure we would pay cash. What we do not know is what we may need that for in the future. Hopefully we won't need it but we just are not sure.

Mr. Centers agrees that dipping into the unencumbered scares him because if the Police Department does need anything and we use that money now and deplete it, then he would be dipping into the General Fund.

Mr. Cordrey sees both sides. There is an attractiveness to financing at a low interest rate. If we finance, he thinks that we should do the whole amount. He asked how much equipment costs.

Chief Hughes explained that equipment is approximately \$10,000 per vehicle.

Continued discussion took place about the potential of budget impacts down the road due to COVID-19.

Chief Hughes stated that he does see any clauses that there are penalties for paying the financing off early if we choose to do that. He suggested financing the vehicles for \$170,000 and then buying the equipment outright at approximately \$61,000 to put less of a dent in the budget all at once. The first payment would not be due until December.

All three Trustees agreed that is a good suggestion and compromise.

Mr. Cordrey made a motion with a second from Mr. Rozzi to enter into contract with Kings Ford Municipal Financing of seven police department vehicles based on Proposal A listed above which concludes that the vehicles will be financed and the equipment will be paid for outright.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

-Resolution 20-0506: Updating Township Personnel Policy

A resolution establishing policies for any and all personnel employed by Hamilton Township, Warren County, Ohio.

Mr. Centers explained that this has been a long process that made a lot of small grammatical changes, but there were also a few bigger changes as well;

- Bereavement leave was rearranged to include changes to the different tiers of leave.
- We have some employees that work four, ten hour days so if there is a holiday that fell on their work day, they actually had to use comp time just to have that holiday off. So we changed it so that a day is a day for each employee however the normal schedule is.
- Vacation time calculations were updated which is standard for most employers.
- Expense reimbursement was changed. Before it was set that automatic per diem was being paid even if that employee traveled and didn't use the per diem. Now it is actual cost up to per diem rate.
- Chain of Command language was tightened up.
- the Disciplinary process was updated to now follow the Ohio Revised Code.
- the tobacco policy was actually relaxed mostly in reference to our Fire Fighters and Public Works crew. They have designated areas but don't have to leave township property as listed before.
- Political activity was extended to Department Heads stating that they cannot participate in influencing in a positive or negative manner for any township candidates race. Levees are fair game however, campaigning for or against one of the elected officials is not allowed.
- Social media policy was updated to include new technology such as not doing anything illegal, or posting negatively/offensive to the township, etc.

Mr. Cordrey asked for clarification on the political activity changes asking if that applies to anyone running for any office in Hamilton Township and Warren County.

Mr. Centers explained that it pertains to any Hamilton Township candidates but does not apply to Warren County candidates.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 20-0506.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

-Resolution 20-0506A: Authorizing the sale of Fire Station 76

This is a resolution unanimously authorizing the sale of real property located at 69 West Foster-Maineville Road, and authorizing the entering of a purchasing agreement, dispensing with the second reading, and declaring an emergency.

Mr. Centers explained that we had a couple bids roll in for the Fire Station and after a previous Executive Session with the Board we came out with this bid. It was the highest bid and it is reputable with everything they presented. The offer is for \$470,000 for the current Station 76 in Maineville. This will allow Mr. Centers to sign anything moving forward for this process. The next piece of the process is to get this contract to the buyer so they can get an updated appraisal on their end since ours is over 24 months old. They are pre-approved for financing but want a new appraisal.

Mr. Cordrey stated that he believes it is important to mention that we did not put this on the market and did not hire a real estate agent and with that we won't see realtor commissions and things of that nature.

Mr. Sousa commented that we are fortunate that with the construction of the new Fire house that people approached Chief Reese about buying the building. It could be a lengthy process to list and sell the property in light of everything going on so hopefully this transaction goes smoothly and won't be hindered by what's happening. In the appraisal that was completed in the past, there is another comparison in Maineville so what we are getting for this building is very favorable based on that.

Mr. Rozzi agrees that this is a solid offer and he is very comfortable with this offer.

Chief Reese explained that with the sale of this building, they will use some of the money towards the new Fire Station 76. There will also be a discussion soon about the repair or replacement of Engine 76 so some of those funds may go towards that as well.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 20-0506A.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Work Session

-Waiving Zoning fees during COVID-19 pandemic

Mr. Cordrey brought this up as a way to acknowledge what we are all going through with the Township residents during this pandemic. Our fees are not a lot but this would give them a chance to use that money to invest in their homes or properties or even reinvest back into the economy by supporting local businesses. He is proposing to waive the fees through Labor Day this year for basically all property improvement fees only such as decks, pools, sheds, etc.

Mr. Sousa commented that he feels differently. Someone impacted financially will not be doing projects in general. This is a budget line that we struggle with balancing and breaking even so he is hesitant to waive our small fees.

Mr. Cordrey understands those feelings but he would rather someone take the extra money and go buy another meal at one of our local restaurants or spend the money in the economy instead of giving it to us.

Mr. Rozzi stated that he does not necessarily disagree with this but it would just be on faith that they would spend the money in our local economy. We still have to pay someone to look over these permits. He likes the idea, but it's a project and if they are still spending money on a project, our fees are not a lot.

Mr. Kraemer compared zoning permits for this year and 2019. We have almost the exact numbers for both years so there has not been much of an effect or slow down. We did recently reduce our fees as well.

Discussion did not continue on this subject.

Fiscal Officer's Report

Nothing to report at this time.

Administrator's Report

Mr. Centers thanked Ms. Krieger for her work on the personnel policy.

We are partnering with ODNR due to some issues down at Mounts Park. We have had some people not obeying the catch and release rules. Instead of ODNR driving through as a deterrent, we are looking at different ways that they can start doing inspections. Frost Brown Todd is also drawing up some enforceable rules for Mounts Park so that will be coming soon as well. These are growing pains with this being a newly opened park within the last few years. These are reasons why we methodically wanted to open it in phases to give us time to learn and adapt.

Chief Hughes and other personnel from the Police Department worked and negotiated an agreement to officially have the firing range moved from Mounts Park during the open season.

The State Tax Budget deadline (preliminary budget) did not move so we still have that due in July to the county. So we will be getting this to the Board at the second meeting in June.

Our EPA Rule 513.400 was approved by the EPA so we are still on track with our timeline for Mounts Park.

Ms. Earley started this week and everyone will be back in the office next week with modified work schedules. We will all be taking proper precautions when encountering the public.

Finally the 180 fighter wing out of Toledo is doing a Salute Ohio Campaign where they are flying F-16's over every hospital in Ohio during the entire week. The Greater Cincinnati area is tomorrow and they will be flying over Bethesda North at exactly 10:41 am. They will be coming from Cincinnati to Bethesda and flying right over Hamilton Township.

Mr. Cordrey asked what our next meeting looks like.

Mr. Centers replied that our next Trustee meeting is in person with social distancing, essential personnel only, not opened to the public, but live-streamed on social media.

Department Updates were given starting with Mr. Hickey and the Public Works Department. Along with Ms. Earley starting, we hired three seasonal members and they have been doing a great job. Mounts Park has the mulched trail and some other rugged trails for walking now. The large lake was opened this year and they were able to do some mowing around the edges to make it look nice. The guys all did a great job. The Laztech mower was ordered but there is a delay in delivery. In the mean time they have given us a loaner to use until ours comes in. The communication wiring was done at the New Station 76. Road resurfacing has been finalized and will begin in August. We have roughly two more years of resurfacing main roads and then we will hit the subdivisions. He also mentioned a new program that would be beneficial for the Public Works Department and it is something that has already been budgeted for at a previous meeting.

Next, Chief Reese gave an update stating that we have 30 confirmed cases of COVID-19 in the township since mid-March. Three of his employees were exposed but tested negative. He thanked everyone for the donations of supplies. Their supply is good. They have changed some protocols and added more disinfectant measures. He may be coming before the Board in the near future about a decision on the fire truck. He also thanked Public Works for the doing the communications wiring at the new fire house. As far as the new station, there are some small interior changes that need to be made. Exterior changes are abundant and they need to make some adjustments to pass the Fire Alarm system. He is unsure of an official completion date at this time. The Fire Department has also hired four part timers during this pandemic. Their overall runs ae up approximately 9% from last year. He closed by thanking the Board for moving on the sale of the current fire station.

Chief Hughes gave his update and thanked everyone for the supply donations to the Police Department as well. They have applied for a grant through OCJS to recoup the unexpected costs due to COVID-19. The three new officers just hired are doing great. Policing has slowed for obvious reasons right now but overall things are going well.

Mr. Kraemer gave an update on Economic Development stating that the Zoning Commission is having their 3rd hearing on CBD Oil Establishment potential regulations. There has been an uptick in high grass and property maintenance complaints so letters have gone out this week. He gave updates on the township businesses that are operating during this pandemic. Alexander Pointe is coming along and they are still planning to be open in July. The new owner of the property on Stephens Road is clearing the property for possible future development. We will meet with him shortly to try and get an understanding of what he would like to do with that property but as of now we do not know what his plans are.

Trustee Comments

Mr. Rozzi wished everyone well considering the circumstances.

Mr. Sousa encouraged everyone to be optimistic and he thanked staff for the continued work as well as former Trustee Joe Walker for staying involved with the new fire station build. He also thanked Brunk Excavating for their work on the walking trail at Mounts Park.

Mr. Cordrey thanked staff for the seamless work through all of this. He encouraged people to maintain respect and social distancing as things continue with COVID-19. If anyone needs anything or has comments or concerns, please reach out to your elected officials.

Adjournment

With no further business to discuss, Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn at 8:38 pm.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes

DRAFT

LEGISLATIVE COVER MEMORANDUM

Introduction: May 20, 2020

Effective Date: Next available date after passage

Agenda Item: **Motion**
To approve a market increase for EMS Medicount billing rates

Submitted By: Chief Reese

Scope / Description: This will increase our Medicount billing rates to comparable rates with surrounding communities and provide a more stable base to our EMS Billing Fund.

	<u>Current Rates</u>	<u>Proposed Rates</u>
BLS:	\$548.43	\$650.00
ALS:	\$737.30	\$850.00
ALS II:	\$942.33	\$1,000
Mileage:	\$11.33	\$14.00

Budget Impact: \$0

**Vote Required
for Passage:** 2 of 3

LEGISLATIVE COVER MEMORANDUM

Introduction: May 20, 2020

Effective Date: Next available date

Agenda Item: **Resolution 20-0520**
A Resolution authorizing Hamilton Township to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement program(s) and to execute contracts as required

Submitted By: Kenny Hickey

Scope / Description: This project is to fund the Baxter bridge total restoration project.
This is a 51-49 Grant for. For a total project cost of \$133,500, Hamilton Township would pay 51% of the project at \$68,085. If approved, the program would fund 49% of the project at \$65,415.

Budget Impact: \$0 to apply
\$68,085 if approved

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on May 20, 2020, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey – Trustee, *Board Chair*
Joseph Rozzi – Trustee, *Vice Chair*
Mark Sousa - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 20-0520**

**A RESOLUTION AUTHORIZING HAMILTON TOWNSHIP TO PREPARE AND
SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS
COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL
TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTIVE
CONTRACTS AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Board of Hamilton Township Trustees Board is planning to make capital improvements to Baxter Road, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Hamilton Township, Warren County:

Section 1: Brent Centers, Township Administrator, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Brent Centers, Township Administrator, is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 20th day of May, 2020.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on May 20, 2020.

Date: _____

Kurt E. Weber, *Fiscal Officer*



State of Ohio
Public Works Commission
Application for Financial Assistance

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

Applicant

Applicant: Hamilton Township Subdivision Code: 165-33068
 District Number: 10 County: Warren Date: _____
 Contact: Brent Centers Phone: (513) 683-8520
(The Individual who will be available during business hours and who can best answer or coordinate the response to questions)
 Email: bcenters@hamilton-township.org FAX: (513) 683-4325

Project

Project Name: Baxter Road Culvert Replacement Project Zip Code: 45140

Subdivision Type <small>(Select one)</small>	Project Type <small>(Select single largest component by \$)</small>	Funding Request Summary <small>(Automatically populates from page 2)</small>
<input type="checkbox"/> 1. County	<input type="checkbox"/> 1. Road	Total Project Cost: <u>133,500.00</u>
<input type="checkbox"/> 2. City	<input checked="" type="checkbox"/> 2. Bridge/Culvert	1. Grant: <u>65,415.00</u>
<input checked="" type="checkbox"/> 3. Township	<input type="checkbox"/> 3. Water Supply	2. Loan: <u>0.00</u>
<input type="checkbox"/> 4. Village	<input type="checkbox"/> 4. Wastewater	3. Loan Assistance/ Credit Enhancement: <u>0.00</u>
<input type="checkbox"/> 5. Water (6119 Water District)	<input type="checkbox"/> 5. Solid Waste	Funding Requested: <u>65,415.00</u>
	<input type="checkbox"/> 6. Stormwater	

District Recommendation (To be completed by the District Committee)

Funding Type Requested <small>(Select one)</small>	SCIP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
<input type="checkbox"/> State Capital Improvement Program	RLP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
<input type="checkbox"/> Local Transportation Improvement Program	Grant:	Amount: _____ .00
<input type="checkbox"/> Revolving Loan Program	LTIP:	Amount: _____ .00
<input type="checkbox"/> Small Government Program	Loan Assistance / Credit Enhancement:	Amount: _____ .00
District SG Priority: _____		

For OPWC Use Only

STATUS _____	Grant Amount: _____ .00	Loan Type: <input type="checkbox"/> SCIP <input type="checkbox"/> RLP
Project Number: <u>C</u> _____	Loan Amount: _____ .00	Date Construction End: _____
<u>C</u> _____	Total Funding: _____ .00	Date Maturity: _____
Release Date: _____	Local Participation: _____ %	Rate: _____ %
OPWC Approval: _____	OPWC Participation: _____ %	Term: _____ Yrs

1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

1.1 Project Estimated Costs

Engineering Services

Preliminary Design:	_____	.00	
Final Design:	_____	.00	
Construction Administration:	_____	.00	
Total Engineering Services:	a.) _____	<u>0</u> .00	_____ <u>0</u> %
Right of Way:	b.) _____	.00	
Construction:	c.) _____	<u>133,500</u> .00	
Materials Purchased Directly:	d.) _____	.00	
Permits, Advertising, Legal:	e.) _____	.00	
Construction Contingencies:	f.) _____	.00	_____ <u>0</u> %
Total Estimated Costs:	g.) _____	<u>133,500</u> .00	

1.2 Project Financial Resources

Local Resources

Local In-Kind or Force Account:	a.) _____	.00	
Local Revenues:	b.) _____	<u>68,085</u> .00	
Other Public Revenues:	c.) _____	.00	
ODOT / FHWA PID: _____	d.) _____	.00	
USDA Rural Development:	e.) _____	.00	
OEPA / OWDA:	f.) _____	.00	
CDBG:	g.) _____	.00	
<input type="checkbox"/> County Entitlement or Community Dev. "Formula"			
<input type="checkbox"/> Department of Development			
Other: _____	h.) _____	.00	
Subtotal Local Resources:	i.) _____	<u>68,085</u> .00	_____ <u>51</u> %

OPWC Funds (Check all requested and enter Amount)

Grant: <u>100</u> % of OPWC Funds	j.) _____	<u>65,415</u> .00	
Loan: <u>0</u> % of OPWC Funds	k.) _____	.00	
Loan Assistance / Credit Enhancement:	l.) _____	<u>0</u> .00	
Subtotal OPWC Funds:	m.) _____	<u>65,415</u> .00	_____ <u>49</u> %
Total Financial Resources:	n.) _____	<u>133,500</u> .00	_____ <u>100</u> %

1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement:	<u>133,500</u> .00	<u>100</u> %
2.2 Total Portion of Project New / Expansion:	<u>0</u> .00	<u>0</u> %
2.3 Total Project:	<u>133,500</u> .00	<u>100</u> %

A Farmland Preservation letter is required for any impact to farmland

3.0 Project Schedule

3.1 Engineering / Design / Right of Way	Begin Date: <u>02/01/2020</u>	End Date: <u>10/01/2020</u>
3.2 Bid Advertisement and Award	Begin Date: <u>07/01/2021</u>	End Date: <u>08/01/2021</u>
3.3 Construction	Begin Date: <u>08/01/2021</u>	End Date: <u>11/01/2021</u>

Construction cannot begin prior to release of executed Project Agreement and issuance of Notice to Proceed.

Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: 50 Years Age: 1900 (Year built or year of last major improvement)

Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.

4.2 User Information

Road or Bridge: Current ADT 100 Year 2015 Projected ADT 200 Year 2035

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate Current \$ _____ Proposed \$ _____

Number of households served: 0

Residential Wastewater Rate Current \$ _____ Proposed \$ _____

Number of households served: 0

Stormwater: Number of households served: 0

4.3 Project Description

- A: **SPECIFIC LOCATION** (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

The Baxter Road Culvert #106-0.966 is located in Hamilton Township, approximately 0.25 miles south of St. Rt. 48. Vicinity Map is attached.

- B: **PROJECT COMPONENTS** (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

Replace the existing deteriorated cast-in-place concrete arch culvert with a Polypropylene Corrugated Triple Wall Pipe. Since this is a dead end road, a temporary conduit and road will need to be installed upstream to maintain traffic while the existing culvert is being replaced. The culvert replacement will also include associated drainage and minor roadway improvements.

- C: **PHYSICAL DIMENSIONS** (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

Construct a new 20 ft long, 48" polypropylene corrugated triple wall pipe with two full height headwalls, accommodating one 14 ft lane of traffic with 1 ft shoulders and associated drainage and roadway improvements.

Construct a temporary road upstream, with two 24" conduits, approx. 300' long to accommodate the traffic while the existing culvert is being replaced.

5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

5.1 Chief Executive Officer (Person authorized in legislation to sign project agreements)

Name: Brent Centers
Title: Hamilton Township Administrator
Address: 7780 South State Route 48

City: Hamilton Township State: Oh Zip: 45036
Phone: _____
FAX: (513) 683-4325
E-Mail: bcenters@hamilton-township.org

5.2 Chief Financial Officer (Can not also serve as CEO)

Name: Kurt Weber
Title: Fiscal Officer
Address: 7780 South State Route 48

City: Hamilton Township State: Oh Zip: 45036
Phone: (513) 659-0648
FAX: (513) 683-4325
E-Mail: kweber@hamilton-township.org

5.3 Project Manager

Name: Kenny Hickey
Title: Public Works Director and Assistant Administrator
Address: 7780 South State Route 48

City: Hamilton Township State: Oh Zip: 45036
Phone: (513) 683-8520
FAX: (513) 683-4325
E-Mail: khickey@hamilton-township.org

6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.
- A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- Farmland Preservation Review - The Governor's Executive Order 98-IV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.
- Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.
- Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.

Brent Centers, Hamilton Township Administrator

Certifying Representative (Printed form, Type or Print Name and Title)

Original Signature / Date Signed

04/03/2020
DMB

ADDITIONAL PROJECT INFORMATION
Baxter Road Culvert Replacement Project

Age and Condition of Structure

#1 – Baxter Road culvert Sufficiency Rating was calculated by Dominic Brigano of the Warren County Engineer's Office on DATE and received a rating of XX.X.

Right-of-Way

#8 – A Temporary Entrance and Work Agreement is required for the temporary structure outside the existing right-of-way. This will be acquired closer to the start of the project.

Planning and Readiness to Proceed:

#8 - Plans are complete and ready to bid once funding is in place.

(HAMILTON TOWNSHIP LETTERHEAD)

RESOLUTION _____
HAMILTON TOWNSHIP
WARREN COUNTY, OHIO

A RESOLUTION AUTHORIZE HAMILTON TOWNSHIP TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAM AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED RELATIVE TO THE BAXTER ROAD CULVERT REPLACEMENT PROJECT

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, The Board of Hamilton Township Trustees is planning to make capital improvements to Baxter Road, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Hamilton Township, Warren County:

Section 1: Brent Centers, Hamilton Township Administrator, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Upon receipt of the Project Agreement from OPWC, Brent Centers, Hamilton Township Administrator, is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

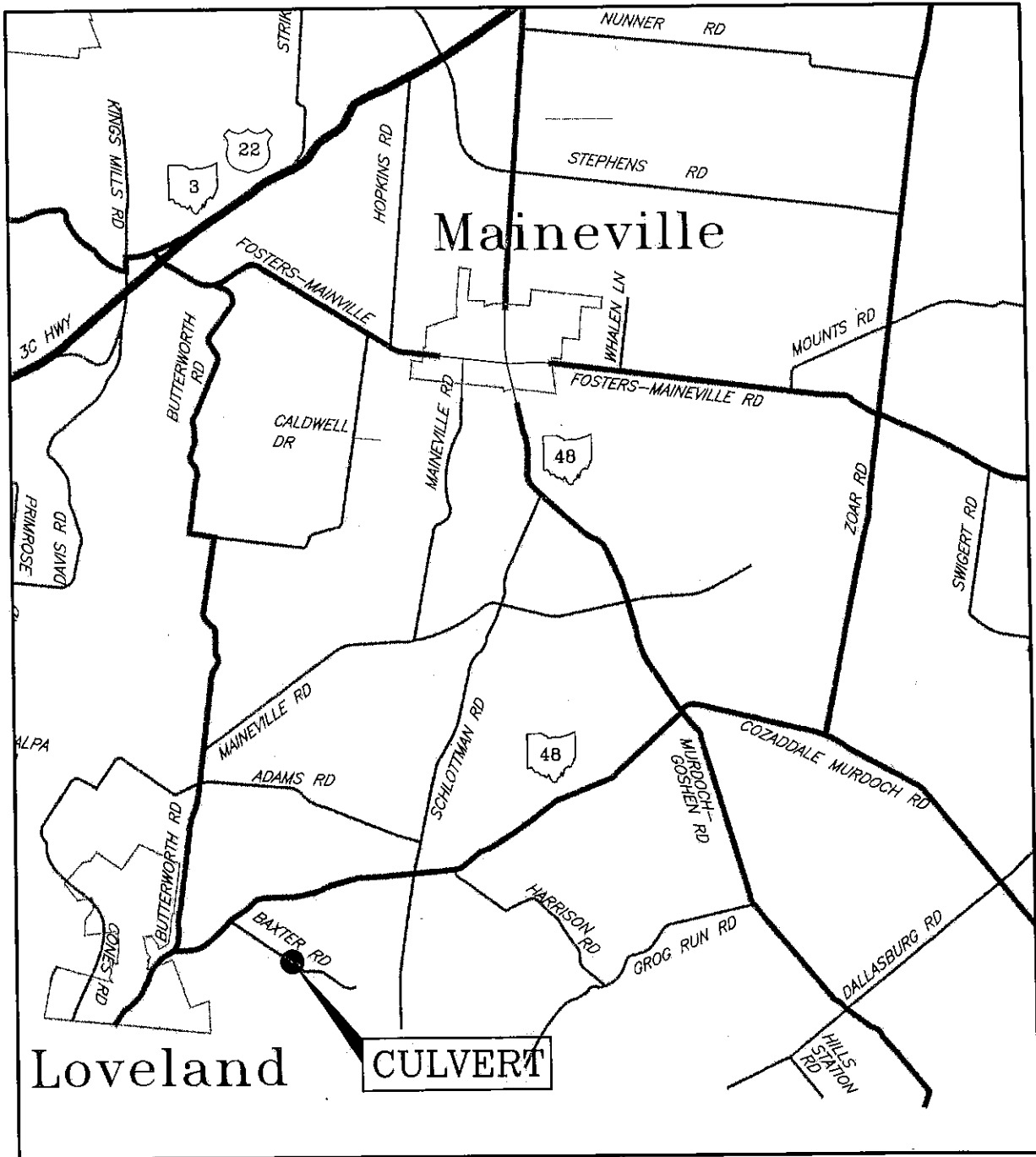
M _____ moved for adoption of the foregoing resolution, being seconded by
M _____. Upon call of the roll, the following vote resulted:

M
M
M

Resolution adopted this ___ day of _____.

Kurt Weber, Fiscal Officer

HAMILTON TOWNSHIP WARREN COUNTY, OHIO



VICINITY MAP
NOT TO SCALE

Baxter Road Culvert Replacement
Engineer's Estimate

Reference No.	Item No.	Description	Quantity	Unit	Engineer's Estimate	
					Unit Cost	Total Cost
1	202	Clearing and Grubbing	1	Lump	\$ 5,000.00	\$ 5,000.00
2	202	Structure Removed	1	Lump	\$ 10,000.00	\$ 10,000.00
3	301	Asphalt Concrete Base Course	35	Tons	\$ 300.00	\$ 10,500.00
4	441	Asphalt Concrete Surface Course, PG64-22	13	Tons	\$ 336.00	\$ 4,368.00
5	601	Rock Channel Protection, Type B with Filter	8	CY	\$ 300.00	\$ 2,400.00
6	602	Concrete Masonry (HW-1.1)	18.8	CY	\$ 1,500.00	\$ 28,200.00
7	606	Guardrail, Type 5	150	FT	\$ 30.00	\$ 4,500.00
8	611	48" Conduit, Type A, 707.69 (Triple Wall)	20	FT	\$ 600.00	\$ 12,000.00
9	614	Maintaining Traffic	1	Lump	\$ 2,500.00	\$ 2,500.00
10	623	Construction Layout Stakes & Surveying	1	Lump	\$ 2,500.00	\$ 2,500.00
11	624	Mobilization	1	Lump	\$ 5,000.00	\$ 5,000.00
12	653	Topsoil Furnished and Placed	65	CY	\$ 43.00	\$ 2,795.00
13	659	Commercial Fertilizer	0.035	Tons	\$ 3,000.00	\$ 105.00
14	659	Seeding and Mulching	750	SY	\$ 2.00	\$ 1,500.00
15	Special	Temporary Road Install & Remove	1	Lump	\$ 30,000.00	\$ 30,000.00
					Sub-Total =	\$ 121,368.00
					Contingency 10% =	\$ 12,136.80
					Total Cost =	\$ 133,504.80

Engineer's Statement of Anticipated Useful Life

The anticipated useful life for the culvert replacement is 50 years.



Dominic M. Brigano
Dominic M. Brigano, P.E., S.I.

05/07/2020
Date

FARMLAND PRESERVATION REVIEW LETTER

FARMLAND PRESERVATION REVIEW FOR THE OHIO PUBLIC WORKS COMMISSION

Baxter Road Culvert Replacement Project
April 01, 2020

This review is to comply with Farmland Preservation Review Advisory of the Ohio Public Works Commission and the Governor's Executive Order 98-IV.

1. The immediate impact the project will have on productive agricultural and grazing land related to land acquisition.

There will be no impact on productive agricultural and grazing land related to land acquisition.

2. Indirect impact that will result in the loss of productive agricultural and grazing land from development related to the project.

There will be no loss of productive agricultural and grazing land from development related to the project.

3. Mitigation measures that could be implemented when alternative sites or locations are not feasible.

No mitigation measures are needed for this project.

Prepared by:



Kenny Hickey

Public Works Director and Assistant Administrator for Hamilton Township

LEGISLATIVE COVER MEMORANDUM

Introduction: May 20, 2020

Effective Date: Next available date after passage

Agenda Item: **Resolution 20-0520A**
A Resolution accepting public streets for maintenance and setting speed limits on Section Two, in the Rivercrest subdivision, Hamilton Township, dispensing with the second reading and declaring an emergency.

Submitted By: Kenny Hickey

Scope / Description: This will allow Hamilton Township to accept Section 2 of the Rivercrest subdivision from Warren County as Hamilton Township streets and establish the Township speed limit of 25 mph.

This Resolution is declared an emergency measure necessary for the immediate preservation of the peace, health, safety, and welfare of Hamilton Township. The reason for the emergency is to provide an immediate establishment of a safe speed.

Budget Impact: \$0

Vote Required for Passage: **3 of 3**

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on May 20, 2020, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee
Joseph P. Rozzi – Trustee
Mark Sousa - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 20-0520A**

**A RESOLUTION ACCEPTING PUBLIC STREETS FOR MAINTENANCE AND
SETTING SPEED LIMITS ON SECTION TWO, IN THE RIVERCREST SUBDIVISION,
HAMILTON TOWNSHIP, DISPENSING WITH THE SECOND READING AND
DECLARING AN EMERGENCY**

WHEREAS, Warren County Commissioners have accepted the following streets in the Rivercrest subdivision and approved them for maintenance by Hamilton Township and Hamilton Township is accepting the same for maintenance Section Two (2) shown on the attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. Hamilton Township accepts Section Two as shown on the attached Exhibit A of the Rivercrest subdivision for maintenance.

SECTION 2. The speed limit in Section Two (2) of the Rivercrest subdivision, Hamilton Township is hereby established at twenty-five (25) miles per hour.

SECTION 3. The Trustees of Hamilton Township, upon majority vote, do hereby dispense with the requirement that this Resolution be read on two separate days, and hereby authorize the adoption of this Resolution upon its first reading.

SECTION 4. This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the peace, health, safety and welfare of Hamilton Township. The reason for the emergency is to provide for an immediate establishment of a safe speed limit.

SECTION 5. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph P. Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 20th day of May 2020.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on May 20, 2020.

Date: _____

Kurt E. Weber, *Fiscal Officer*



May 12, 2020

Hamilton Township
Attn: Kenny Hickey
7780 South State Route 48
Hamilton Township, Ohio 45039

Re: Rivercrest Section Two

Dear Hamilton Township,

Please be advised that the punch list items compiled by inspections for the above have been completed and inspected and found to be satisfactory per Warren County Engineer Regulations.

Your acceptance letter will allow this office to release bonds and turn the streets over for public maintenance.

Per Hamilton Township request our office will e-mail a copy of the Survey Certificate and As-Builts (if required) to your office upon receipt as required prior to issuance of your acceptance letter.

Upon your Subdivision Inspector's report of our final review being acceptable and you concur then please send a letter or e-mail that you are willing to accept the street for public maintenance. In the same token we ask that the township forward any objections to our office within 30-days from the date of this letter.

Sincerely,

Neil F. Tunison, P.E., P.S.
Warren County Engineer

A handwritten signature in black ink that reads "Jason Fisher".

Jason Fisher
Subdivision Inspection

Cc: M/I Homes of Cincinnati, LLC, Attn: Casey Kehling (E-Mail only)
Hamilton Twp – Brent Centers, Administrator (E-Mail only)
Soil & Water – (E-Mail only)
File

WARREN COUNTY ENGINEER'S OFFICE

ADMINISTRATION and ENGINEERING
210 W Main St. Lebanon, OH 45036
Telephone (513) 695-3301 Fax (513) 695-7714

HIGHWAY MAINTENANCE, PERMITS, and INSPECTION
105 Markey Rd. Lebanon, OH 45036
Telephone (513) 695-3336 Fax (513) 695-3323

LEGEND

- Centerline
- Right-of-Way
- Property Line
- Setback Line
- Utility Line
- Survey Point
- Survey Station
- Survey Line
- Survey Curve
- Survey Area
- Survey Boundary
- Survey Point
- Survey Station
- Survey Line
- Survey Curve
- Survey Area
- Survey Boundary

BOUNDARY CURVE TABLE

Curve	Station	Radius	Length	Chord
C-1	100+00.00	450.00'	145.00'	145.00'
C-2	100+00.00	450.00'	145.00'	145.00'

BOUNDARY CURVE TABLE

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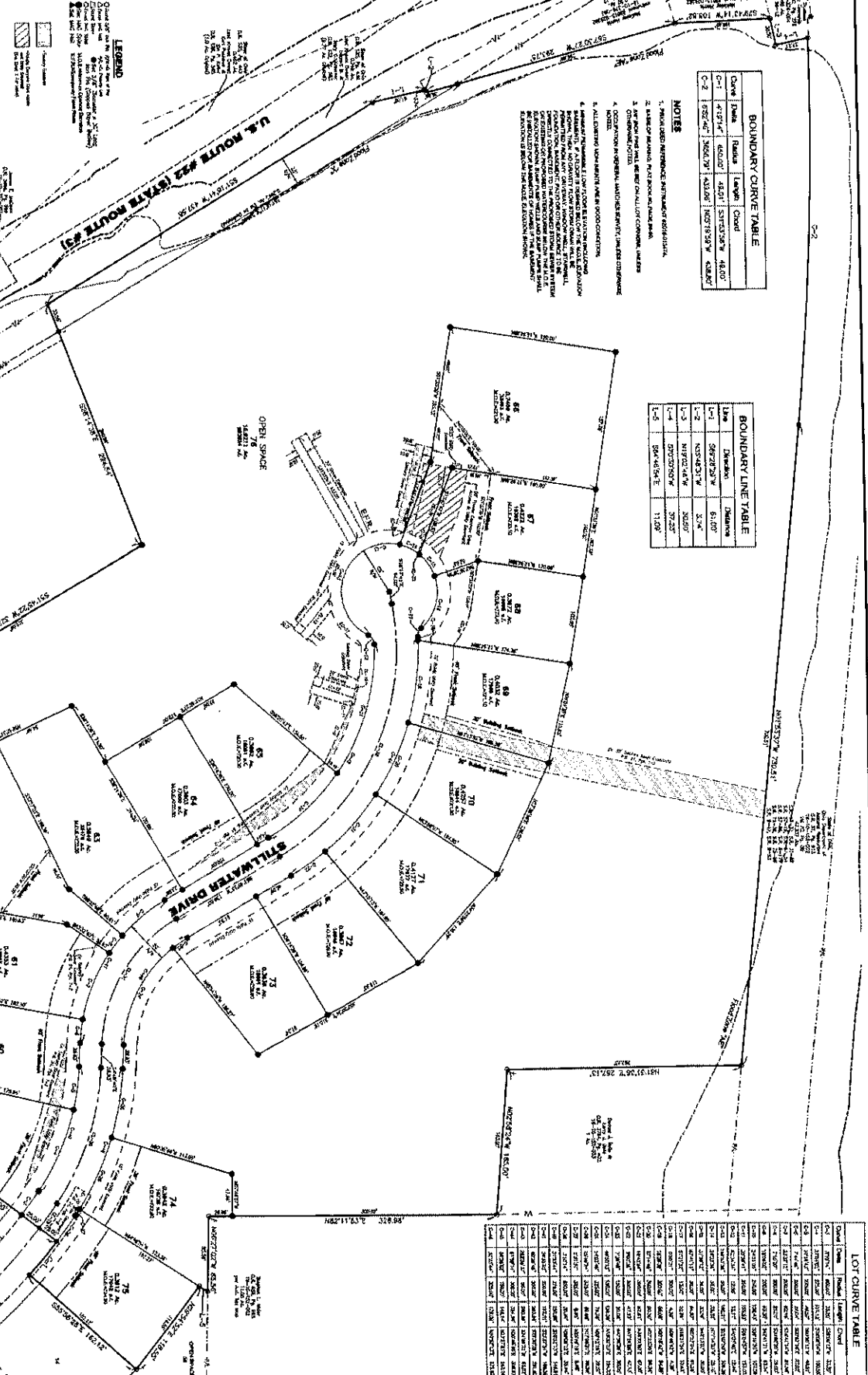
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C-2	100+00.00	450.00'	145.00'	145.00'



NOTES

1. PROPOSED REFERENCE POINTS AND ELEVATIONS.
2. ALL CURVES ARE TO BE CONSTRUCTED AS SHOWN.
3. ALL CURVES ARE TO BE CONSTRUCTED AS SHOWN.
4. ALL CURVES ARE TO BE CONSTRUCTED AS SHOWN.
5. ALL CURVES ARE TO BE CONSTRUCTED AS SHOWN.
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BOUNDARY CURVE TABLE

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C-1	100+00.00	450.00'	145.00'	145.00'
C-2	100+00.00	450.00'	145.00'	145.00'

LOT CURVE TABLE

Lot	Station	Radius	Length	Chord
51	100+00.00	450.00'	145.00'	145.00'
52	100+00.00	450.00'	145.00'	145.00'
53	100+00.00	450.00'	145.00'	145.00'
54	100+00.00	450.00'	145.00'	145.00'
55	100+00.00	450.00'	145.00'	145.00'
56	100+00.00	450.00'	145.00'	145.00'
57	100+00.00	450.00'	145.00'	145.00'
58	100+00.00	450.00'	145.00'	145.00'
59	100+00.00	450.00'	145.00'	145.00'
60	100+00.00	450.00'	145.00'	145.00'
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64	100+00.00	450.00'	145.00'	145.00'
65	100+00.00	450.00'	145.00'	145.00'
66	100+00.00	450.00'	145.00'	145.00'
67	100+00.00	450.00'	145.00'	145.00'
68	100+00.00	450.00'	145.00'	145.00'
69	100+00.00	450.00'	145.00'	145.00'
70	100+00.00	450.00'	145.00'	145.00'
71	100+00.00	450.00'	145.00'	145.00'
72	100+00.00	450.00'	145.00'	145.00'
73	100+00.00	450.00'	145.00'	145.00'
74	100+00.00	450.00'	145.00'	145.00'
75	100+00.00	450.00'	145.00'	145.00'
76	100+00.00	450.00'	145.00'	145.00'
77	100+00.00	450.00'	145.00'	145.00'
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C-2	100+00.00	450.00'	145.00'	145.00'

2/2

bayer becker

www.bayerbecker.com
 5600 Township Road, Suite 400
 Mason, OH 45040-1133, 930.9900

RIVERCREST SECTION TWO
 PART OF VIRGINIA MILITARY SURVEY #1546
 HAMILTON TOWNSHIP
 WARREN COUNTY, OHIO
 JUNE, 2011

RECORD PLAT

Map of Ohio

North Arrow

Scale

Legend

Notes

Revision Description

No.	Description	Date	Drawn	Chk.
1	REVISED THE WARREN COUNTY	08/10/16	B.A.	P.U.



*Where Creativity
Meets Functionality*

Civil Engineers | Transportation Engineers | Landscape Architects | Planners | Land Surveyors

November 10, 2016

Mr. Neil F. Tunison, P.E., P.S.
Warren County Engineer
105 Markey Road
Lebanon, Ohio

Re: Rivercrest Section Two

Dear Mr. Tunison:

This letter serves to notify you that all of the iron pins have been set as indicated on the record plat for Rivercrest Section Two

Should you have any questions, please call.

Sincerely,

Brian R. Johnson, P.S.



6900 Tylersville Road, Suite A
Mason, OH 45040
513-336-6600

110 South College Ave, Suite 101
Oxford, OH 45056
513-523-4270

1404 Race Street, Suite 204
Cincinnati, OH 45202
513-834-6151

209 Grandview Drive
Fort Mitchell, KY 41017
859-261-1113

<http://www.bayerbecker.com>



August 21, 2019

M/I Homes of Cincinnati
Attn: Casey Kehling
9349 Waterstone Blvd., Ste 100
Cincinnati, Ohio 45249

RE: **PUNCH LIST**

Development: **Rivercrest Section Two**
Date: August 20, 2019
Attended: Casey Kehling, Don Pelfrey, and Jason Fisher

ALL OF THE FOLLOWING MUST BE RECEIVED BEFORE BONDS CAN BE RELEASED:

- (A) **DETENTION AS-BUILTS RECEIVED?** () Not Needed (X) YES () NO: Contact Chuck Petty (513) 695-3309
- (B) **100-YR STORM ROUTE AS-BUILTS RECEIVED?** () Not Needed (X) YES () NO: Contact Chuck Petty (513) 695-3309
- (C) **SURVEY CERTIFICATE RECEIVED?** (X) YES () NO
- (D) **CONSTRUCTION TITLE SHEET** (stamped, signed, dated) **RECEIVED?** (X) YES (X) NO
- (E) Township acceptance letter: **WCEO will request after** (a) all items above marked 'NO' have been received and approved and (b) all punch list items are completed, inspected, and found to be satisfactory per Warren County Engineer Regulations

	LOCATION	CORRECTION REQUIRED
1	7514 Stillwater Drive	Replace 1 section curb and 1/2 section curb
2	Open Space next to 7514	Replace 1/2 section curb
3	Opposite 7503 at C.B.	Replace 2 sections curb
4	7490 Stillwater Drive	Replace 1 section sidewalk
5	7478 Stillwater Drive	Replace 1/2 section curb
6	7478 Stillwater Drive	Replace 1 section sidewalk
7	Open Space in Cul-de-sac	Replace 2 sections sidewalk
8	Open Space in Cul-de-sac	Replace 1/2 section curb
9	7491 Stillwater Drive	Replace 1 section curb and (2) 1/2 sections curb
10	7495 Stillwater Drive	Replace 1/2 section curb
11	Opposite 7514 Stillwater Drive	Re-grout C.B.
12	Throughout	Sweep Street
13	Cul-de-sac	Coordinate no parking signs with Township

WCEO is Requesting punch list items to be completed approximately 90 days from date of letter.

Sincerely,

Neil F. Tunison, P.E., P.S.
Warren County Engineer

Jason Fisher
Subdivision Inspector

Cc: M/I Homes of Cincinnati, Attn: Mindy Branstetter-Banks (E-Mail only)
Hamilton Township: Kenny Hickey & Brent Centers (E-Mail only)
Soil & Water Department: Molly Conley (E-Mail only)
File

WARREN COUNTY ENGINEER'S OFFICE

ADMINISTRATION and ENGINEERING
210 W Main St. Lebanon, OH 45036
Telephone (513) 695-3301 Fax (513) 695-7714

HIGHWAY MAINTENANCE, PERMITS, and INSPECTION
105 Markey Rd. Lebanon, OH 45036
Telephone (513) 695-3336 Fax (513) 695-3323

LEGISLATIVE COVER MEMORANDUM

Introduction: May 20, 2020

Effective Date: Next available date after passage

Agenda Item: **Resolution 20-0520B**
A Resolution accepting public streets for maintenance and setting speed limits on Section Five A, B, and C, in the Hawthorn Manor subdivision, Hamilton Township, dispensing with the second reading and declaring an emergency.

Submitted By: Kenny Hickey

Scope / Description: This will allow Hamilton Township to accept Section 5 A, B, and C of the Hawthorn Manor subdivision from Warren County as Hamilton Township streets and establish the Township speed limit of 25 mph.

This Resolution is declared an emergency measure necessary for the immediate preservation of the peace, health, safety, and welfare of Hamilton Township. The reason for the emergency is to provide an immediate establishment of a safe speed.

Budget Impact: \$0

Vote Required for Passage: 3 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on May 20, 2020, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee
Joseph P. Rozzi – Trustee
Mark Sousa - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 20-0520B**

**A RESOLUTION ACCEPTING PUBLIC STREETS FOR MAINTENANCE AND
SETTING SPEED LIMITS ON SECTION FIVE A, B, AND C, IN THE ESTATES AT
HAWTHORNE MANOR SUBDIVISION, HAMILTON TOWNSHIP, DISPENSING
WITH THE SECOND READING AND DECLARING AN EMERGENCY**

WHEREAS, Warren County Commissioners have accepted the following streets in The Estates at Hawthorne Manor subdivision and approved them for maintenance by Hamilton Township and Hamilton Township is accepting the same for maintenance Section Five (5) A, B, and C shown on the attached Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. Hamilton Township accepts Section Five (5) A, B, and C as shown on the attached Exhibit A of The Estates at Hawthorne Manor subdivision for maintenance.

SECTION 2. The speed limit in Section Five (5) A, B, and C of The Estates at Hawthorne Manor subdivision, Hamilton Township is hereby established at twenty-five (25) miles per hour.

SECTION 3. The Trustees of Hamilton Township, upon majority vote, do hereby dispense with the requirement that this Resolution be read on two separate days, and hereby authorize the adoption of this Resolution upon its first reading.

SECTION 4. This Resolution is hereby declared an emergency measure necessary for the immediate preservation of the peace, health, safety and welfare of Hamilton Township. The reason for the emergency is to provide for an immediate establishment of a safe speed limit.

SECTION 5. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey – Aye _____ Nay _____
Joseph P. Rozzi – Aye _____ Nay _____
Mark Sousa – Aye _____ Nay _____

Resolution adopted this 20th day of May 2020.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on May 20, 2020.

Date: _____

Kurt E. Weber, *Fiscal Officer*



May 12, 2020

Hamilton Township
Attn: Kenny Hickey
7780 South State Route 48
Hamilton Township, Ohio 45039

Re: The Estates at Hawthorne Manor Section 5A, 5B, and 5C

Dear Hamilton Township,

Please be advised that the punch list items compiled by inspections for the above have been completed and inspected and found to be satisfactory per Warren County Engineer Regulations.

Your acceptance letter will allow this office to release bonds and turn the streets over for public maintenance.

Per Hamilton Township request our office will e-mail a copy of the Survey Certificate and As-Builts (if required) to your office upon receipt as required prior to issuance of your acceptance letter.

Upon your Subdivision Inspector's report of our final review being acceptable and you concur then please send a letter or e-mail that you are willing to accept the street for public maintenance. In the same token we ask that the township forward any objections to our office within 30-days from the date of this letter.

Sincerely,

Neil F. Tunison, P.E., P.S.
Warren County Engineer

Jason Fisher

Jason Fisher
Subdivision Inspection

Cc: M/I Homes of Cincinnati, LLC, Attn: Casey Kehling (E-Mail only)
Hamilton Twp – Brent Centers, Administrator (E-Mail only)
Soil & Water – (E-Mail only)
File

WARREN COUNTY ENGINEER'S OFFICE

ADMINISTRATION and ENGINEERING
210 W Main St. Lebanon, OH 45036
Telephone (513) 695-3301 Fax (513) 695-7714

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105 Markey Rd. Lebanon, OH 45036
Telephone (513) 695-3336 Fax (513) 695-3323

OWNERS COMMITMENT AND EDUCATION

As the undersigned, owner of the property and subject of the plat herein, I hereby certify that I am the owner of the property and subject of the plat herein and I hereby certify that I am the owner of the property and subject of the plat herein...

ATTEST: My Commission Expires: 07/22/2014

My Commission Expires: 07/22/2014

My Commission Expires: 07/22/2014

SECTION 5A AREA SUMMARY: 18,135.42 ACRES. THE TOTAL AREA OF SECTION 5A IS 18,135.42 ACRES. THE TOTAL AREA OF SECTION 5A IS 18,135.42 ACRES...



SECTION 5A AREA SUMMARY: 18,135.42 ACRES. THE TOTAL AREA OF SECTION 5A IS 18,135.42 ACRES. THE TOTAL AREA OF SECTION 5A IS 18,135.42 ACRES...

RECORD PLAT THE ESTATES AT HAWTHORNE MANOR SECTION 5A CONTAINING 18,135.42 ACRES

VIRGINIA MILITARY SURVEY NO. 3334 HAMILTON TOWNSHIP WARREN COUNTY, OHIO

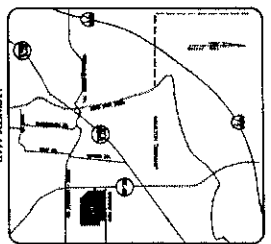


Table with 2 columns: DIST, DISTANCE. Lists distances for various points on the plat.

SECTION 5A AREA SUMMARY table with columns: DIST, DISTANCE. Lists distances for various points on the plat.

LENGTH OF ROADWAY PLATTED table with columns: ROADWAY, LENGTH. Lists roadway lengths.

COUNTY COMMISSIONERS: Warren County, Ohio. Commissioned: [Signature]

OWNER: THE ESTATES AT HAWTHORNE MANOR SECTION 5A. [Signature]

PLANNING AND DESIGN SERVICES, INC. [Signature]

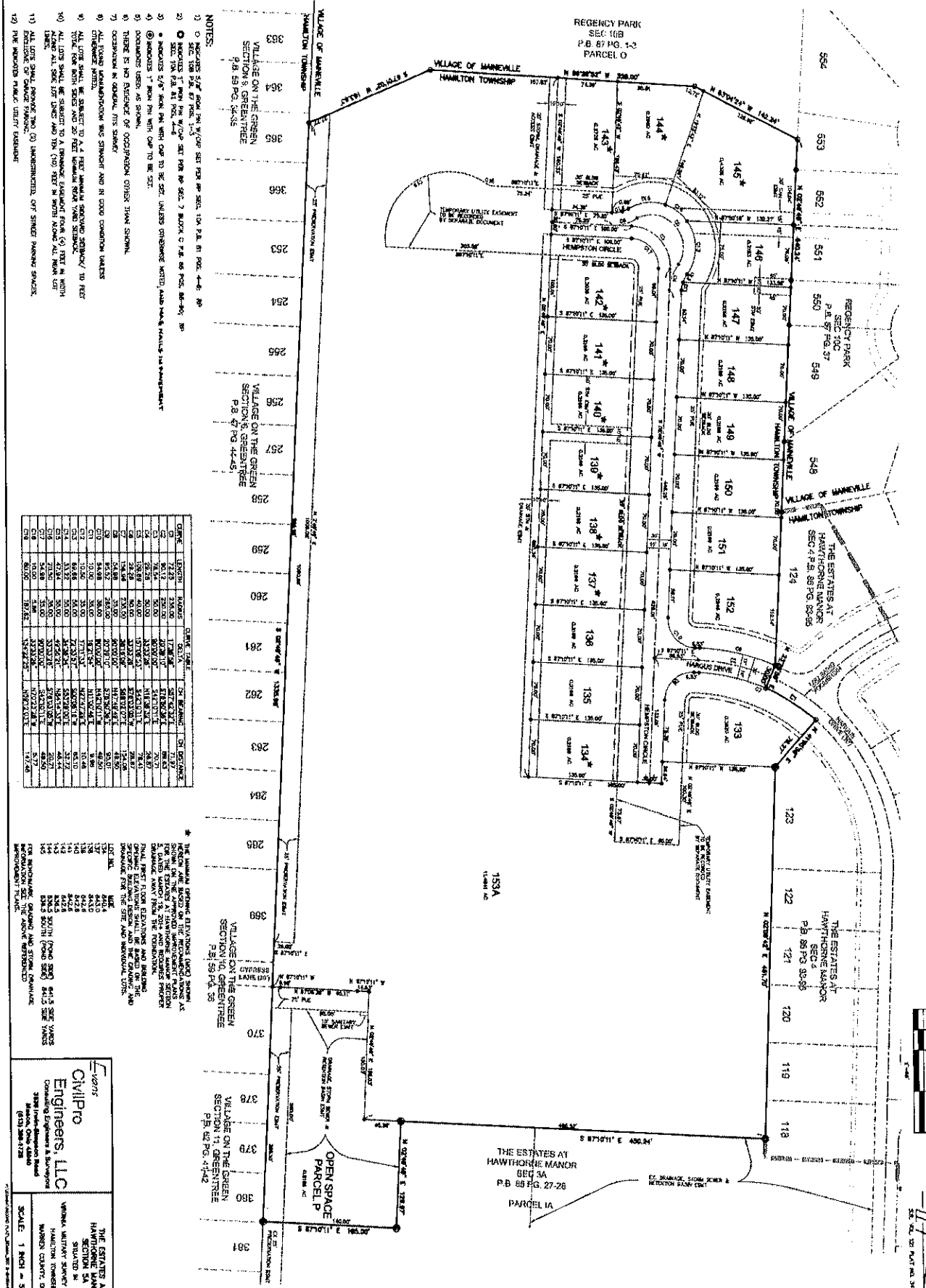
WARREN COUNTY RECORDING COMMISSION: [Signature]

WARREN COUNTY RECORDING COMMISSION: [Signature]

WARREN COUNTY RECORDING COMMISSION: [Signature]

WARREN COUNTY RECORDING COMMISSION: [Signature]

WARREN COUNTY RECORDING COMMISSION: [Signature]



- NOTES:
- 1) LOCATIONS SHOWN FROM THE W/OF SET BACK PER SEC. 7, MUDOK C.P. 86 PG. 86-87.
 - 2) LOCATIONS SHOWN FROM THE W/OF SET BACK PER SEC. 7, MUDOK C.P. 86 PG. 86-87.
 - 3) LOCATIONS SHOWN FROM THE W/OF SET BACK PER SEC. 7, MUDOK C.P. 86 PG. 86-87.
 - 4) LOCATIONS SHOWN FROM THE W/OF SET BACK PER SEC. 7, MUDOK C.P. 86 PG. 86-87.
 - 5) LOCATIONS SHOWN FROM THE W/OF SET BACK PER SEC. 7, MUDOK C.P. 86 PG. 86-87.
 - 6) LOCATIONS SHOWN FROM THE W/OF SET BACK PER SEC. 7, MUDOK C.P. 86 PG. 86-87.
 - 7) LOCATIONS SHOWN FROM THE W/OF SET BACK PER SEC. 7, MUDOK C.P. 86 PG. 86-87.
 - 8) LOCATIONS SHOWN FROM THE W/OF SET BACK PER SEC. 7, MUDOK C.P. 86 PG. 86-87.
 - 9) LOCATIONS SHOWN FROM THE W/OF SET BACK PER SEC. 7, MUDOK C.P. 86 PG. 86-87.
 - 10) LOCATIONS SHOWN FROM THE W/OF SET BACK PER SEC. 7, MUDOK C.P. 86 PG. 86-87.
 - 11) ALL LOTS SHALL BE SUBJECT TO A 4' FEET MINIMUM SIDEWALK WIDTH TO THE TOTAL FOR BOTH SIDES AND 20' FEET MINIMUM REAR YARD SETBACK.
 - 12) ALL LOTS SHALL BE SUBJECT TO A 4' FEET MINIMUM FRONT YARD SETBACK.
 - 13) ALL LOTS SHALL BE SUBJECT TO A 4' FEET MINIMUM FRONT YARD SETBACK.
 - 14) ALL LOTS SHALL BE SUBJECT TO A 4' FEET MINIMUM FRONT YARD SETBACK.
 - 15) ALL LOTS SHALL BE SUBJECT TO A 4' FEET MINIMUM FRONT YARD SETBACK.
 - 16) ALL LOTS SHALL BE SUBJECT TO A 4' FEET MINIMUM FRONT YARD SETBACK.
 - 17) ALL LOTS SHALL BE SUBJECT TO A 4' FEET MINIMUM FRONT YARD SETBACK.
 - 18) ALL LOTS SHALL BE SUBJECT TO A 4' FEET MINIMUM FRONT YARD SETBACK.
 - 19) ALL LOTS SHALL BE SUBJECT TO A 4' FEET MINIMUM FRONT YARD SETBACK.

LOT	AREA	PERMITS	DATE
118	118.00	118.00	118.00
119	119.00	119.00	119.00
120	120.00	120.00	120.00
121	121.00	121.00	121.00
122	122.00	122.00	122.00
123	123.00	123.00	123.00
124	124.00	124.00	124.00
125	125.00	125.00	125.00
126	126.00	126.00	126.00
127	127.00	127.00	127.00
128	128.00	128.00	128.00
129	129.00	129.00	129.00
130	130.00	130.00	130.00
131	131.00	131.00	131.00
132	132.00	132.00	132.00
133	133.00	133.00	133.00
134	134.00	134.00	134.00
135	135.00	135.00	135.00
136	136.00	136.00	136.00
137	137.00	137.00	137.00
138	138.00	138.00	138.00
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144	144.00	144.00	144.00
145	145.00	145.00	145.00
146	146.00	146.00	146.00
147	147.00	147.00	147.00
148	148.00	148.00	148.00
149	149.00	149.00	149.00
150	150.00	150.00	150.00
151	151.00	151.00	151.00
152	152.00	152.00	152.00
153A	153A.00	153A.00	153A.00
154	154.00	154.00	154.00

LOT	AREA	PERMITS	DATE
118	118.00	118.00	118.00
119	119.00	119.00	119.00
120	120.00	120.00	120.00
121	121.00	121.00	121.00
122	122.00	122.00	122.00
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128	128.00	128.00	128.00
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148	148.00	148.00	148.00
149	149.00	149.00	149.00
150	150.00	150.00	150.00
151	151.00	151.00	151.00
152	152.00	152.00	152.00
153A	153A.00	153A.00	153A.00
154	154.00	154.00	154.00

THE HUMAN ENGINEERING ELEVATIONS (LONG SHOWING) ARE BASED ON THE RECORD DRAWINGS AS SHOWN ON THE RECORD DRAWINGS. THE ELEVATIONS ARE SUBJECT TO CHANGE WITHOUT NOTICE. THE ENGINEER HAS CONDUCTED VISUAL INSPECTIONS OF THE PROPOSED CONSTRUCTION AND HAS FOUND THAT THE PROPOSED CONSTRUCTION IS IN ACCORDANCE WITH THE RECORD DRAWINGS AND THE HUMAN ENGINEERING ELEVATIONS. THE ENGINEER HAS CONDUCTED VISUAL INSPECTIONS OF THE PROPOSED CONSTRUCTION AND HAS FOUND THAT THE PROPOSED CONSTRUCTION IS IN ACCORDANCE WITH THE RECORD DRAWINGS AND THE HUMAN ENGINEERING ELEVATIONS.

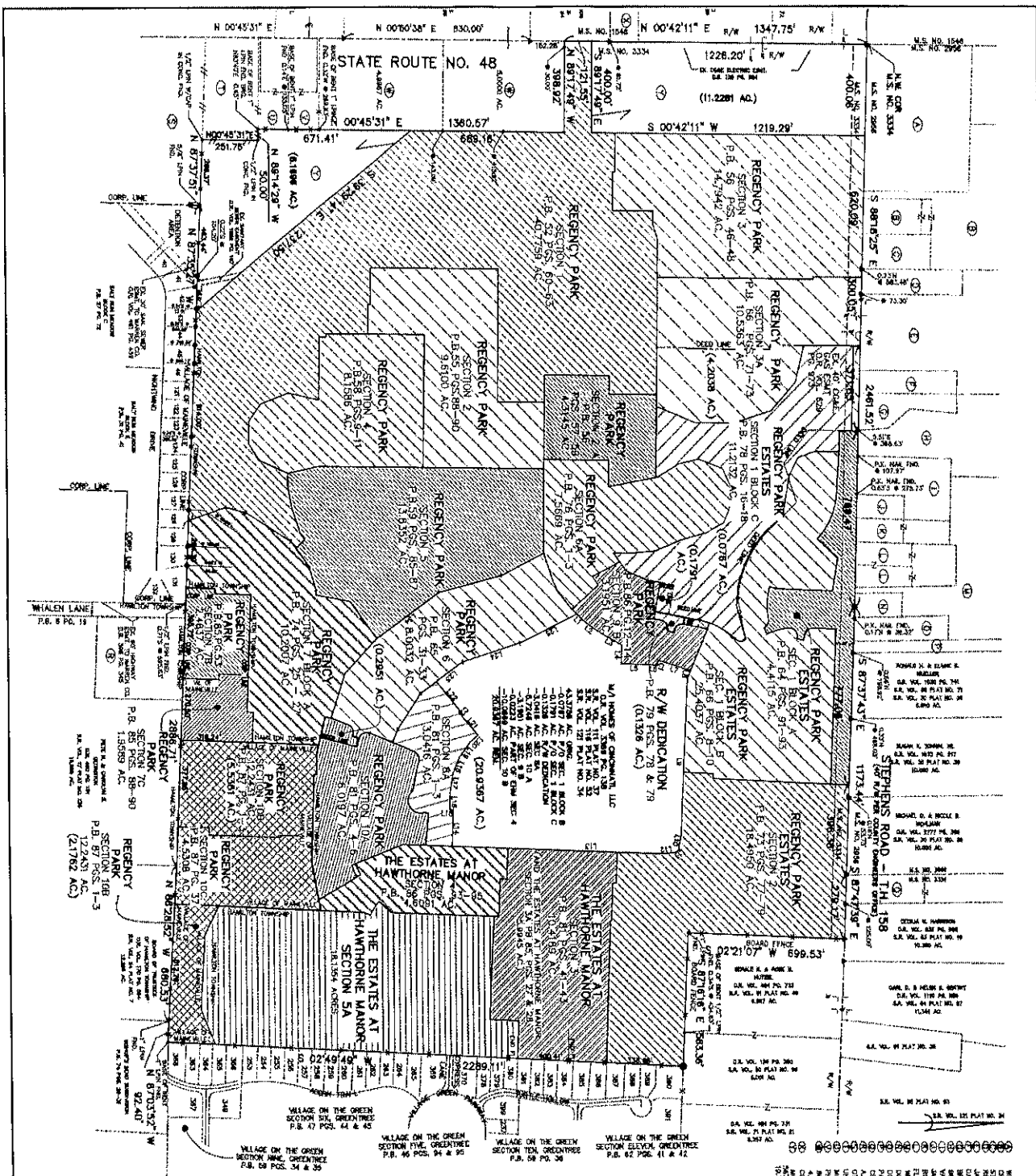
Chilpro Engineers, LLC
 13300 Lincoln Highway, Suite 100
 Lincoln, Ohio 45424
 (614) 234-1234

SCALE: 1" = 30' FEET

DATE: 7/14/14

BY: J.E. EDWARDS

THE ESTATES AT HAWTHORNE MANOR SECTION 5A HAMILTON TOWNSHIP WARDEN COUNTY, OHIO



NOTES:

- 1) DIMENSIONS USED AS SHOWN.
- 2) THERE IS NO EVIDENCE OF OCCUPATION OTHER THAN SHOWN.
- 3) OCCUPATION IN CONFLICT WITH SHOWN AND IS GOOD CONDITION UNLESS OTHERWISE NOTED.
- 4) ALL DIMENSIONS ARE TO CENTER UNLESS OTHERWISE NOTED.
- 5) ALL DIMENSIONS ARE TO CENTER UNLESS OTHERWISE NOTED.

LEGEND:

- ▲ - DIMENSIONS FOR SHOWN
- ▲ - DIMENSIONS FOR SHOWN
- ▲ - DIMENSIONS FOR SHOWN
- ▲ - DIMENSIONS FOR SHOWN
- ▲ - DIMENSIONS FOR SHOWN

ADJACENTS:

WARRANTY & GUARANTEE: THE ENGINEER'S RESPONSIBILITY IS LIMITED TO THE ACCURACY OF THE INFORMATION PROVIDED BY THE CLIENT AND THE ACCURACY OF THE FIELD SURVEY. THE ENGINEER DOES NOT WARRANT OR GUARANTEE THE ACCURACY OF THE INFORMATION PROVIDED BY THE CLIENT OR THE ACCURACY OF THE FIELD SURVEY. THE ENGINEER'S RESPONSIBILITY IS LIMITED TO THE ACCURACY OF THE INFORMATION PROVIDED BY THE CLIENT AND THE ACCURACY OF THE FIELD SURVEY.

DATE: 11/16/2014

SCALE: 1" = 200 FEET

PROJECT: THE ESTATES AT HAWTHORNE MANOR SECTION 5A

CLIENT: WINDY HILLS DEVELOPMENT, LLC

ENGINEER: CHILPRO ENGINEERS, LLC

DATE: 7/24/14

SCALE: 1" = 200 FEET

PROJECT: THE ESTATES AT HAWTHORNE MANOR SECTION 5A

CLIENT: WINDY HILLS DEVELOPMENT, LLC

ENGINEER: CHILPRO ENGINEERS, LLC

DATE: 7/24/14

COMMENTS, CONSENT AND OBJECTION

THE UNDERSIGNED, BEING ALL THE OWNERS AND INTERESTORS OF THE LANDS HEREIN DESCRIBED, HAVE HEREBY REVIEWED AND APPROVED THE RECORDING OF THIS PLAT AND THE ACTIVITY THEREON AND HAVE CONSENTED TO THE RECORDING OF THIS PLAT AND THE ACTIVITY THEREON. THE UNDERSIGNED HAVE HEREBY REVIEWED AND APPROVED THE RECORDING OF THIS PLAT AND THE ACTIVITY THEREON AND HAVE CONSENTED TO THE RECORDING OF THIS PLAT AND THE ACTIVITY THEREON.

Warren County, Ohio
Hamilton Township
Warren County, Ohio
Section 5A
Section 5B
11,484.1 Acres

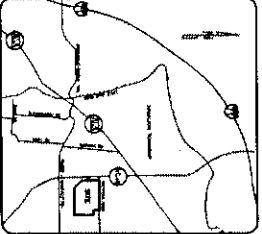


THE UNDERSIGNED, BEING ALL THE OWNERS AND INTERESTORS OF THE LANDS HEREIN DESCRIBED, HAVE HEREBY REVIEWED AND APPROVED THE RECORDING OF THIS PLAT AND THE ACTIVITY THEREON AND HAVE CONSENTED TO THE RECORDING OF THIS PLAT AND THE ACTIVITY THEREON.

RECORD PLAT
THE ESTATES AT
HAWTHORNE MANOR
SECTION 5B

BEING A REPLAT OF LOT 153A OF
 THE ESTATES AT HAWTHORNE MANOR
 SECTION 5A
 P.B. 89, PGS. 55-57
 CONTAINING 11,484.1 ACRES

LOCATED IN
 VIRGINIA MILITARY SURVEY NO. 3334
 HAMILTON TOWNSHIP
 WARREN COUNTY, OHIO
 JUNE, 2015



LOT #	AREA (AC)	SHAPE	PERCENTAGE
1	1.00	Rectangular	1.00%
2	1.00	Rectangular	1.00%
3	1.00	Rectangular	1.00%
4	1.00	Rectangular	1.00%
5	1.00	Rectangular	1.00%
6	1.00	Rectangular	1.00%
7	1.00	Rectangular	1.00%
8	1.00	Rectangular	1.00%
9	1.00	Rectangular	1.00%
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69	1.00	Rectangular	1.00%
70	1.00	Rectangular	1.00%
71	1.00	Rectangular	1.00%
72	1.00	Rectangular	1.00%
73	1.00	Rectangular	1.00%
74	1.00	Rectangular	1.00%
75	1.00	Rectangular	1.00%
76	1.00	Rectangular	1.00%
77	1.00	Rectangular	1.00%
78	1.00	Rectangular	1.00%
79	1.00	Rectangular	1.00%
80	1.00	Rectangular	1.00%
81	1.00	Rectangular	1.00%
82	1.00	Rectangular	1.00%
83	1.00	Rectangular	1.00%
84	1.00	Rectangular	1.00%
85	1.00	Rectangular	1.00%
86	1.00	Rectangular	1.00%
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88	1.00	Rectangular	1.00%
89	1.00	Rectangular	1.00%
90	1.00	Rectangular	1.00%
91	1.00	Rectangular	1.00%
92	1.00	Rectangular	1.00%
93	1.00	Rectangular	1.00%
94	1.00	Rectangular	1.00%
95	1.00	Rectangular	1.00%
96	1.00	Rectangular	1.00%
97	1.00	Rectangular	1.00%
98	1.00	Rectangular	1.00%
99	1.00	Rectangular	1.00%
100	1.00	Rectangular	1.00%

SECTION 5B AREA SUMMARY

LOTS	1000 AC
AREA	1000 AC
TOTAL	11,484.1 AC

LENGTH OF ROADWAY PLATTED

CHURNING LAKE	1.517
CHURNING LAKE	1.517
CHURNING LAKE	1.517

CONVEYANCE
 CIVILPRO
 Engineering, LLC
 1813 2nd Street
 Warren, Ohio 44484
 (419) 286-1726

THE ESTATES AT HAWTHORNE MANOR
 SITUATED IN
 HAMILTON TOWNSHIP
 WARREN COUNTY, OHIO

DATE: 6/12/15
SHEET 1 OF 3

Warren County, Ohio
Hamilton Township
Warren County, Ohio
Section 5A
Section 5B
11,484.1 Acres

Warren County, Ohio
Hamilton Township
Warren County, Ohio
Section 5A
Section 5B
11,484.1 Acres

Warren County, Ohio
Hamilton Township
Warren County, Ohio
Section 5A
Section 5B
11,484.1 Acres

Warren County, Ohio
Hamilton Township
Warren County, Ohio
Section 5A
Section 5B
11,484.1 Acres

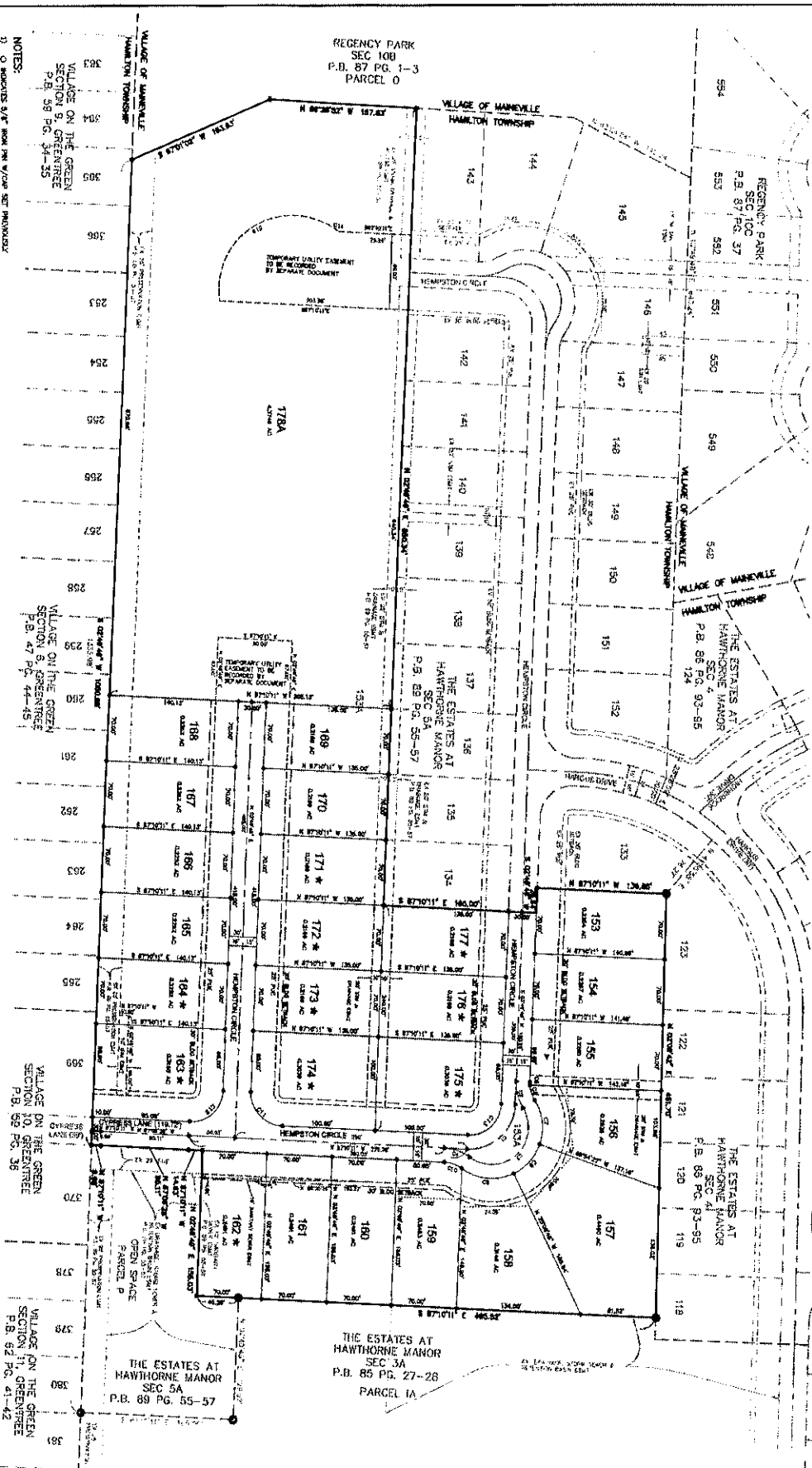
Warren County, Ohio
Hamilton Township
Warren County, Ohio
Section 5A
Section 5B
11,484.1 Acres

Warren County, Ohio
Hamilton Township
Warren County, Ohio
Section 5A
Section 5B
11,484.1 Acres

Warren County, Ohio
Hamilton Township
Warren County, Ohio
Section 5A
Section 5B
11,484.1 Acres

Warren County, Ohio
Hamilton Township
Warren County, Ohio
Section 5A
Section 5B
11,484.1 Acres

REGENCY PARK
SEC 10B
P.B. 87 PG. 1-3
PARCEL O



- NOTES:
- 1) O indicates 5/8" road per W/CWP SET PROBABLY
 - 2) O indicates 1" road per W/CWP SET PROBABLY
 - 3) O indicates 3/4" road per W/CWP TO BE SET, UNLESS OTHERWISE NOTED.
 - 4) A - SPURTS AND PAV. SET PROBABLY, UNLESS OTHERWISE NOTED.
 - 5) A - SPURTS AND PAV. TO BE SET IN SECTION 9A, UNLESS OTHERWISE NOTED.
 - 6) OCCUPANCY INFO AS SHOWN.
 - 7) THERE IS NO PROPOSED OR OCCUPANCY OTHER THAN SHOWN.
 - 8) OCCUPANCY IN CURRENT THIS SHEET.
 - 9) ALL ROAD INFORMATION WAS PROVIDED AND IN GOOD CONDITION UNLESS OTHERWISE NOTED.
 - 10) ALL LOTS SHALL BE SURVEYED TO A UNIFORM STANDARD (A) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (B) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (C) UNLESS OTHERWISE NOTED.
 - 11) ALL LOTS SHALL BE SURVEYED TO A UNIFORM STANDARD (A) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (B) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (C) UNLESS OTHERWISE NOTED.
 - 12) ALL LOTS SHALL BE SURVEYED TO A UNIFORM STANDARD (A) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (B) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (C) UNLESS OTHERWISE NOTED.
 - 13) ALL LOTS SHALL BE SURVEYED TO A UNIFORM STANDARD (A) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (B) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (C) UNLESS OTHERWISE NOTED.
 - 14) ALL LOTS SHALL BE SURVEYED TO A UNIFORM STANDARD (A) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (B) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (C) UNLESS OTHERWISE NOTED.
 - 15) ALL LOTS SHALL BE SURVEYED TO A UNIFORM STANDARD (A) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (B) 1/2" IN WIDTH ALONG ALL LOTS AND TO A UNIFORM STANDARD (C) UNLESS OTHERWISE NOTED.

LOT NO.	AREA (SQ. FT.)	AREA (ACRES)	PERCENTAGE OF TOTAL AREA
144	10,000	0.23	2.3
145	10,000	0.23	2.3
146	10,000	0.23	2.3
147	10,000	0.23	2.3
148	10,000	0.23	2.3
149	10,000	0.23	2.3
150	10,000	0.23	2.3
151	10,000	0.23	2.3
152	10,000	0.23	2.3
153	10,000	0.23	2.3
154	10,000	0.23	2.3
155	10,000	0.23	2.3
156	10,000	0.23	2.3
157	10,000	0.23	2.3
158	10,000	0.23	2.3
159	10,000	0.23	2.3
160	10,000	0.23	2.3
161	10,000	0.23	2.3
162	10,000	0.23	2.3
163	10,000	0.23	2.3
164	10,000	0.23	2.3
165	10,000	0.23	2.3
166	10,000	0.23	2.3
167	10,000	0.23	2.3
168	10,000	0.23	2.3
169	10,000	0.23	2.3
170	10,000	0.23	2.3
171	10,000	0.23	2.3
172	10,000	0.23	2.3
173	10,000	0.23	2.3
174	10,000	0.23	2.3
175	10,000	0.23	2.3
176	10,000	0.23	2.3
177	10,000	0.23	2.3
178	10,000	0.23	2.3
179	10,000	0.23	2.3
180	10,000	0.23	2.3
181	10,000	0.23	2.3
182	10,000	0.23	2.3
183	10,000	0.23	2.3
184	10,000	0.23	2.3
185	10,000	0.23	2.3
186	10,000	0.23	2.3
187	10,000	0.23	2.3
188	10,000	0.23	2.3

* THE MANUAL ORIGIN DRAWINGS (AND SHEETS) FOR THE ESTATES AT HAWTHORNE MANOR SECTION 5B, SECTION 5C AND SECTION 5D, WERE PREPARED BY CHMPRO ENGINEERS, L.L.C. IN 2013. THE MANUAL ORIGIN DRAWINGS (AND SHEETS) FOR THE ESTATES AT HAWTHORNE MANOR SECTION 10A, SECTION 10B, SECTION 10C, SECTION 10D, SECTION 10E, SECTION 10F, SECTION 10G, SECTION 10H, SECTION 10I, SECTION 10J, SECTION 10K, SECTION 10L, SECTION 10M, SECTION 10N, SECTION 10O, SECTION 10P, SECTION 10Q, SECTION 10R, SECTION 10S, SECTION 10T, SECTION 10U, SECTION 10V, SECTION 10W, SECTION 10X, SECTION 10Y, SECTION 10Z, SECTION 11A, SECTION 11B, SECTION 11C, SECTION 11D, SECTION 11E, SECTION 11F, SECTION 11G, SECTION 11H, SECTION 11I, SECTION 11J, SECTION 11K, SECTION 11L, SECTION 11M, SECTION 11N, SECTION 11O, SECTION 11P, SECTION 11Q, SECTION 11R, SECTION 11S, SECTION 11T, SECTION 11U, SECTION 11V, SECTION 11W, SECTION 11X, SECTION 11Y, SECTION 11Z, SECTION 12A, SECTION 12B, SECTION 12C, SECTION 12D, SECTION 12E, SECTION 12F, SECTION 12G, SECTION 12H, SECTION 12I, SECTION 12J, SECTION 12K, SECTION 12L, SECTION 12M, SECTION 12N, SECTION 12O, SECTION 12P, SECTION 12Q, SECTION 12R, SECTION 12S, SECTION 12T, SECTION 12U, SECTION 12V, SECTION 12W, SECTION 12X, SECTION 12Y, SECTION 12Z, SECTION 13A, SECTION 13B, SECTION 13C, SECTION 13D, SECTION 13E, SECTION 13F, SECTION 13G, SECTION 13H, SECTION 13I, SECTION 13J, SECTION 13K, SECTION 13L, SECTION 13M, SECTION 13N, SECTION 13O, SECTION 13P, SECTION 13Q, SECTION 13R, SECTION 13S, SECTION 13T, SECTION 13U, SECTION 13V, SECTION 13W, SECTION 13X, SECTION 13Y, SECTION 13Z, SECTION 14A, SECTION 14B, SECTION 14C, SECTION 14D, SECTION 14E, SECTION 14F, SECTION 14G, SECTION 14H, SECTION 14I, SECTION 14J, SECTION 14K, SECTION 14L, SECTION 14M, SECTION 14N, SECTION 14O, SECTION 14P, SECTION 14Q, SECTION 14R, SECTION 14S, SECTION 14T, SECTION 14U, SECTION 14V, SECTION 14W, SECTION 14X, SECTION 14Y, SECTION 14Z, SECTION 15A, SECTION 15B, SECTION 15C, SECTION 15D, SECTION 15E, SECTION 15F, SECTION 15G, SECTION 15H, SECTION 15I, SECTION 15J, SECTION 15K, SECTION 15L, SECTION 15M, SECTION 15N, SECTION 15O, SECTION 15P, SECTION 15Q, SECTION 15R, SECTION 15S, SECTION 15T, SECTION 15U, SECTION 15V, SECTION 15W, SECTION 15X, SECTION 15Y, SECTION 15Z, SECTION 16A, SECTION 16B, SECTION 16C, SECTION 16D, SECTION 16E, SECTION 16F, SECTION 16G, SECTION 16H, SECTION 16I, SECTION 16J, SECTION 16K, SECTION 16L, SECTION 16M, SECTION 16N, SECTION 16O, SECTION 16P, SECTION 16Q, SECTION 16R, SECTION 16S, SECTION 16T, SECTION 16U, SECTION 16V, SECTION 16W, SECTION 16X, SECTION 16Y, SECTION 16Z, SECTION 17A, SECTION 17B, SECTION 17C, SECTION 17D, SECTION 17E, SECTION 17F, SECTION 17G, SECTION 17H, SECTION 17I, SECTION 17J, SECTION 17K, SECTION 17L, SECTION 17M, SECTION 17N, SECTION 17O, SECTION 17P, SECTION 17Q, SECTION 17R, SECTION 17S, SECTION 17T, SECTION 17U, SECTION 17V, SECTION 17W, SECTION 17X, SECTION 17Y, SECTION 17Z, SECTION 18A, SECTION 18B, SECTION 18C, SECTION 18D, SECTION 18E, SECTION 18F, SECTION 18G, SECTION 18H, SECTION 18I, SECTION 18J, SECTION 18K, SECTION 18L, SECTION 18M, SECTION 18N, SECTION 18O, SECTION 18P, SECTION 18Q, SECTION 18R, SECTION 18S, SECTION 18T, SECTION 18U, SECTION 18V, SECTION 18W, SECTION 18X, SECTION 18Y, SECTION 18Z.

CHMPRO ENGINEERS, L.L.C.
3400 West 10th Street
Denver, CO 80202
(303) 455-1100

THE ESTATES AT HAWTHORNE MANOR SECTION 5B
SHEET 2 OF 3
DATE: 5/12/15
DRAWN BY: JDA
CHECKED BY: ECKA
SCALE: 1" = 50 FEET

91/85

OWNER'S CERTIFICATE AND DECLARATION

THE UNDERSIGNED STATE THAT THE PROPERTY AND INTERESTS THEREIN DESCRIBED IN THIS REPLAT PLAN WERE OBTAINED BY THE UNDERSIGNED OR AN ANCESTOR OF THE UNDERSIGNED OR BY THE UNDERSIGNED OR AN ANCESTOR OF THE UNDERSIGNED BY PURCHASE FROM THE ORIGINAL OWNER OR FROM THE ORIGINAL OWNER'S ESTATE OR FROM THE ORIGINAL OWNER'S ESTATE BY PURCHASE FROM THE ORIGINAL OWNER'S ESTATE BY PURCHASE FROM THE ORIGINAL OWNER'S ESTATE BY PURCHASE FROM THE ORIGINAL OWNER'S ESTATE...

THE UNDERSIGNED STATE THAT THE PROPERTY AND INTERESTS THEREIN DESCRIBED IN THIS REPLAT PLAN WERE OBTAINED BY THE UNDERSIGNED OR AN ANCESTOR OF THE UNDERSIGNED OR BY THE UNDERSIGNED OR AN ANCESTOR OF THE UNDERSIGNED BY PURCHASE FROM THE ORIGINAL OWNER OR FROM THE ORIGINAL OWNER'S ESTATE OR FROM THE ORIGINAL OWNER'S ESTATE BY PURCHASE FROM THE ORIGINAL OWNER'S ESTATE BY PURCHASE FROM THE ORIGINAL OWNER'S ESTATE...



NOTARY PUBLIC
STATE OF OHIO
James L. Sanders
Notary Public

OWNER'S CERTIFICATE AND DECLARATION
THE UNDERSIGNED STATE THAT THE PROPERTY AND INTERESTS THEREIN DESCRIBED IN THIS REPLAT PLAN WERE OBTAINED BY THE UNDERSIGNED OR AN ANCESTOR OF THE UNDERSIGNED OR BY THE UNDERSIGNED OR AN ANCESTOR OF THE UNDERSIGNED BY PURCHASE FROM THE ORIGINAL OWNER OR FROM THE ORIGINAL OWNER'S ESTATE OR FROM THE ORIGINAL OWNER'S ESTATE BY PURCHASE FROM THE ORIGINAL OWNER'S ESTATE BY PURCHASE FROM THE ORIGINAL OWNER'S ESTATE...

RECORD PLAT

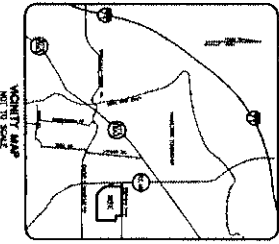
THE ESTATES AT HAWTHORNE MANOR

SECTION 5C

BEING A REPLAT OF LOT 178A OF THE ESTATES AT HAWTHORNE MANOR SECTION 5B P. B. 91, PGS. 49-51 CONTAINING 4.3748 ACRES

LOCATED IN VIRGINIA MILITARY SURVEY NO. 3334 HAMILTON TOWNSHIP WARREN COUNTY, OHIO JUNE, 2016

LOT	ACRES	FRONT	REAR	SIDE	DEPTH
101	0.14	15.00	115.00	115.00	115.00
102	0.14	15.00	115.00	115.00	115.00
103	0.14	15.00	115.00	115.00	115.00
104	0.14	15.00	115.00	115.00	115.00
105	0.14	15.00	115.00	115.00	115.00
106	0.14	15.00	115.00	115.00	115.00
107	0.14	15.00	115.00	115.00	115.00
108	0.14	15.00	115.00	115.00	115.00
109	0.14	15.00	115.00	115.00	115.00
110	0.14	15.00	115.00	115.00	115.00
111	0.14	15.00	115.00	115.00	115.00
112	0.14	15.00	115.00	115.00	115.00
113	0.14	15.00	115.00	115.00	115.00
114	0.14	15.00	115.00	115.00	115.00
115	0.14	15.00	115.00	115.00	115.00
116	0.14	15.00	115.00	115.00	115.00
117	0.14	15.00	115.00	115.00	115.00
118	0.14	15.00	115.00	115.00	115.00
119	0.14	15.00	115.00	115.00	115.00
120	0.14	15.00	115.00	115.00	115.00
121	0.14	15.00	115.00	115.00	115.00
122	0.14	15.00	115.00	115.00	115.00
123	0.14	15.00	115.00	115.00	115.00
124	0.14	15.00	115.00	115.00	115.00
125	0.14	15.00	115.00	115.00	115.00
126	0.14	15.00	115.00	115.00	115.00
127	0.14	15.00	115.00	115.00	115.00
128	0.14	15.00	115.00	115.00	115.00
129	0.14	15.00	115.00	115.00	115.00
130	0.14	15.00	115.00	115.00	115.00
131	0.14	15.00	115.00	115.00	115.00
132	0.14	15.00	115.00	115.00	115.00
133	0.14	15.00	115.00	115.00	115.00
134	0.14	15.00	115.00	115.00	115.00
135	0.14	15.00	115.00	115.00	115.00
136	0.14	15.00	115.00	115.00	115.00
137	0.14	15.00	115.00	115.00	115.00
138	0.14	15.00	115.00	115.00	115.00
139	0.14	15.00	115.00	115.00	115.00
140	0.14	15.00	115.00	115.00	115.00
141	0.14	15.00	115.00	115.00	115.00
142	0.14	15.00	115.00	115.00	115.00
143	0.14	15.00	115.00	115.00	115.00
144	0.14	15.00	115.00	115.00	115.00
145	0.14	15.00	115.00	115.00	115.00
146	0.14	15.00	115.00	115.00	115.00
147	0.14	15.00	115.00	115.00	115.00
148	0.14	15.00	115.00	115.00	115.00
149	0.14	15.00	115.00	115.00	115.00
150	0.14	15.00	115.00	115.00	115.00
151	0.14	15.00	115.00	115.00	115.00
152	0.14	15.00	115.00	115.00	115.00
153	0.14	15.00	115.00	115.00	115.00
154	0.14	15.00	115.00	115.00	115.00
155	0.14	15.00	115.00	115.00	115.00
156	0.14	15.00	115.00	115.00	115.00
157	0.14	15.00	115.00	115.00	115.00
158	0.14	15.00	115.00	115.00	115.00
159	0.14	15.00	115.00	115.00	115.00
160	0.14	15.00	115.00	115.00	115.00
161	0.14	15.00	115.00	115.00	115.00
162	0.14	15.00	115.00	115.00	115.00
163	0.14	15.00	115.00	115.00	115.00
164	0.14	15.00	115.00	115.00	115.00
165	0.14	15.00	115.00	115.00	115.00
166	0.14	15.00	115.00	115.00	115.00
167	0.14	15.00	115.00	115.00	115.00
168	0.14	15.00	115.00	115.00	115.00
169	0.14	15.00	115.00	115.00	115.00
170	0.14	15.00	115.00	115.00	115.00
171	0.14	15.00	115.00	115.00	115.00
172	0.14	15.00	115.00	115.00	115.00
173	0.14	15.00	115.00	115.00	115.00
174	0.14	15.00	115.00	115.00	115.00
175	0.14	15.00	115.00	115.00	115.00
176	0.14	15.00	115.00	115.00	115.00
177	0.14	15.00	115.00	115.00	115.00
178	0.14	15.00	115.00	115.00	115.00
179	0.14	15.00	115.00	115.00	115.00
180	0.14	15.00	115.00	115.00	115.00
181	0.14	15.00	115.00	115.00	115.00
182	0.14	15.00	115.00	115.00	115.00
183	0.14	15.00	115.00	115.00	115.00
184	0.14	15.00	115.00	115.00	115.00
185	0.14	15.00	115.00	115.00	115.00
186	0.14	15.00	115.00	115.00	115.00
187	0.14	15.00	115.00	115.00	115.00
188	0.14	15.00	115.00	115.00	115.00
189	0.14	15.00	115.00	115.00	115.00
190	0.14	15.00	115.00	115.00	115.00
191	0.14	15.00	115.00	115.00	115.00
192	0.14	15.00	115.00	115.00	115.00
193	0.14	15.00	115.00	115.00	115.00
194	0.14	15.00	115.00	115.00	115.00
195	0.14	15.00	115.00	115.00	115.00
196	0.14	15.00	115.00	115.00	115.00
197	0.14	15.00	115.00	115.00	115.00
198	0.14	15.00	115.00	115.00	115.00
199	0.14	15.00	115.00	115.00	115.00
200	0.14	15.00	115.00	115.00	115.00



SECTION 5C AREA SUMMARY

LOTS	386040
SQ. FT.	1682400
ACRES	38.26

LENGTH OF ROADWAY PLATED

SECTION 5B	125.00
SECTION 5C	125.00
SECTION 5D	125.00
SECTION 5E	125.00

PROPOSED TO BE OWNED BY CHILPRO ENGINEERS, LLC
4790 DUBLIN OHIO, SUITE 100
(614) 299-1738

CHILPRO ENGINEERS, LLC
4790 DUBLIN OHIO, SUITE 100
(614) 299-1738

THE ESTATES AT HAWTHORNE MANOR
SECTION 5C
STATED IN
VIRGINIA MILITARY SURVEY NO. 3334
HAMILTON TOWNSHIP
WARREN COUNTY, OHIO

DATE: 6/20/16
SCALE: 1" = 3'

DATE: _____
BY: _____

OWNER'S CERTIFICATE AND DECLARATION

I, the undersigned, state that the property and interests therein described in this replat plan were obtained by the undersigned or an ancestor of the undersigned or by the undersigned or an ancestor of the undersigned by purchase from the original owner or from the original owner's estate or from the original owner's estate by purchase from the original owner's estate by purchase from the original owner's estate...

COUNTY COMMISSIONERS

Hamilton County, Ohio

COMMISSIONERS: _____

OWNER'S CERTIFICATE AND DECLARATION

I, the undersigned, state that the property and interests therein described in this replat plan were obtained by the undersigned or an ancestor of the undersigned or by the undersigned or an ancestor of the undersigned by purchase from the original owner or from the original owner's estate or from the original owner's estate by purchase from the original owner's estate...

COUNTY COMMISSIONERS

Hamilton County, Ohio

COMMISSIONERS: _____

OWNER'S CERTIFICATE AND DECLARATION

I, the undersigned, state that the property and interests therein described in this replat plan were obtained by the undersigned or an ancestor of the undersigned or by the undersigned or an ancestor of the undersigned by purchase from the original owner or from the original owner's estate or from the original owner's estate by purchase from the original owner's estate...

Evans
CivilPro
Engineers, LLC
Consulting Engineers & Surveyors

May 27, 2015

Ms. Sheliah K. Withrow
Warren County Engineer's Office
105 Markey Road
Lebanon, Ohio 45036

Re: The Estates at Hawthorne Manor Section 5A
(ECMI5A)

Dear Ms. Withrow:

Please accept this letter as certification that all monuments and lot corner pins as shown on the record plat for the above referenced subdivision have been set.

If you have any questions, please call our office at 513-398-1728.

Regards,

Evans CivilPro Engineers, LLC



Joseph F. Charlson, P.S.

Enclosures
JFC/ekr

P:\ECMI5A\Correspondence\Sec 5 Letters_ECMI5A Sec 5A IP ltr 2016-05-27.doc

Evans
CivilPro
Engineers, LLC
Consulting Engineers & Surveyors

October 20, 2016

Ms. Sheliah K. Withrow
Warren County Engineer's Office
105 Markey Road
Lebanon, Ohio 45036

Re: The Estates at Hawthorne Manor Section 5B
(ECMI5A)

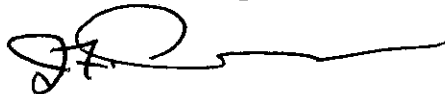
Dear Ms. Withrow:

Please accept this letter as certification that all monuments and lot corner pins as shown on the record plat for the above referenced subdivision have been set.

If you have any questions, please call our office at 513-398-1728.

Regards,

Evans CivilPro Engineers, LLC



Joseph F. Charlson, P.S.

Enclosures
JFC/ekr

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Evans
CivilPro
Engineers, LLC
Consulting Engineers & Surveyors

October 20, 2016

Ms. Sheliah K. Withrow
Warren County Engineer's Office
105 Markey Road
Lebanon, Ohio 45036

Re: The Estates at Hawthorne Manor Section 5C
(ECMI5A)

Dear Ms. Withrow:

Please accept this letter as certification that all monuments and lot corner pins as shown on the record plat for the above referenced subdivision have been set.

If you have any questions, please call our office at 513-398-1728.

Regards,

Evans CivilPro Engineers, LLC



Joseph F. Charlson, P.S.

Enclosures
JFC/ekr

P:\ECMI5A\Correspondence\Sec 5 Letters\ECMI5A Sec 5C IP ltr 2016-10-20.doc

August 26, 2019



M/I Homes of Cincinnati, LLC
 Attn: Casey Kehling
 9349 Waterstone Blvd., Ste 100
 Cincinnati, Ohio 45249

RE: **PUNCH LIST**

Development: **The Estates at Hawthorne Manor Section 5A, 5B, and 5C**
 Date: August 23, 2019
 Attended: Casey Kehling, Kenny Hickey, Don Pelfrey, Frank Smith, and Jason Fisher

ALL OF THE FOLLOWING MUST BE RECEIVED BEFORE BONDS CAN BE RELEASED:

- (A) DETENTION AS-BUILTS RECEIVED? () Not Needed () YES (X) NO: Contact Chuck Petty (513) 695-3309
- (B) 100-YR STORM ROUTE AS-BUILTS RECEIVED? () Not Needed () YES (X) NO: Contact Chuck Petty (513) 695-3309
- (C) SURVEY CERTIFICATE RECEIVED? (X) YES () NO
- (D) CONSTRUCTION TITLE SHEET (stamped, signed, dated) RECEIVED? (X) YES () NO
- (E) Township acceptance letter. **WCEO will request after** (a) all items above marked 'NO' have been received and approved and (b) all punch list items are completed, inspected, and found to be satisfactory per Warren County Engineer Regulations

	LOCATION	CORRECTION REQUIRED
1	Hargus Dr.	Mill/fill minimum pavement 1 1/2" 50'x12'
2	Hargus Dr. between Highbrook Dr. and Hempston Cir.	Replace 1/2 section curb (on lot 133)
3	Hargus Dr/ Hempston Cir. at Lot 152	Re-seal ADA ramp
4	7641 Hempston Cir.	Replace 1/2 section curb
5	7649 Hempston Cir.	Replace 1/2 section curb
6	7653 Hempston Cir.	Replace concrete section between street and C.B.
7	7657 Hempston Cir.	Mill/fill pavement 1 1/2" minimum (in front of drive)
8	7661 Hempston Cir.	Check grade of curb across frontage
9	7669 Hempston Cir.	Check grade of curb across frontage to C.B., also replace section of concrete between C.B. and street
10	7673 Hempston Cir.	Mill/fill pavement 1 1/2" 18'x2'
11	7677 Hempston Cir.	Replace 8' section curb
12	7681 Hempston Cir.	Replace 1/2 section curb (near ADA ramp)
13	7685 Hempston Cir.	Replace 1/2 section curb at drive
14	7689 Hempston Cir.	Replace 1 section curb at C.B.
15	7701 Hempston Cir.	Replace 1/2 section curb and 1/2 section curb at drive
16	7709 Hempston Cir.	Replace 1 section curb at C.B.
17	Between 7713 & 7709 Hempston Cir.	Install ADA ramp
18	7713 Hempston Cir.	Replace 1/2 section curb at drive
19	Between 7721 & 7713 Hempston Cir.	Replace 2 sections curb and mill/fill pavement 1 1/2" 3' x 21'
20	7721 Hempston Cir.	Replace 1 section sidewalk
21	7741 Hempston Cir.	Replace 1/2 section curb at drive
22	Lot 163 (S/E Corner)	Replace 2 sections curb and strip between C.B. and street at C.B.
23	Lot 163 at East P/L	Replace 1/2 section curb
24	Open Space Parcel C	Replace 1/2 section curb
25	7749 Hempston Cir.	Replace 1 section curb and strip between street at C.B.
26	7757 Hempston Cir.	Replace 4 sections curb at drive
27	7769 Hempston Cir.	Replace 1 section sidewalk
28	7773 Hempston Cir.	Check grade of curb across frontage
29	7777 Hempston Cir.	Re-grout C.B.
30	7781 Hempston Cir.	Replace 1/2 section curb at drive
31	7785 Hempston Cir.	Replace 3 sections curb and 1/2 section at drive
32	Between 7789 & 7785 Hempston Cir.	Check grade of curb
33	7792 Hempston Cir.	Mill/fill pavement 1 1/2" 22' x 3' and 12' x 60'
34	7788 Hempston Cir.	1' x 5' mill/fill pavement 1 1/2"
35	Between 7770 & 7778 Hempston Cir.	Replace 6' section curb

WARREN COUNTY ENGINEER'S OFFICE

ADMINISTRATION and ENGINEERING
 210 W Main St. Lebanon, OH 45036
 Telephone (513) 695-3301 Fax (513) 695-7714

HIGHWAY MAINTENANCE, PERMITS, and INSPECTION
 105 Markey Rd. Lebanon, OH 45036
 Telephone (513) 695-3336 Fax (513) 695-3323

36	7770 Hempston Cir.	Seal 1 section curb at drive
37	Opposite 7761 Hempston Cir.	Patch 1 section curb
38	Opposite 7767 Hempston Cir.	Replace ½ section curb
39	7750 Hempston Cir.	Seal ADA ramp
40	7750 Hempston Cir.	Replace concrete strip between street and C.B. and ½ section curb at drive
41	Between 7738 & 7750 Hempston Cir.	Replace ½ section curb
42	7734 Hempston Cir.	Replace ½ section curb and 1 section curb at drive
43	7730 Hempston Cir.	Replace 1 section sidewalk
44	7723 Hempston Cir.	Replace 1 section curb at drive
45	Between 7722 & 7718 Hempston Cir.	Replace 1 section curb
46	7714 Hempston Cir.	Seal curb at ADA ramp
47	Between 7710 & 7704 Hempston Cir.	Replace 2 sections curb at C.B.
48	Opposite 7685 Hempston Cir.	Replace 1 section curb at C.B.
49	7668 Hempston Cir.	Mill/fill pavement 1 ½" at ADA ramp
50	7642 Hempston Cir.	Mill/fill pavement 1 ½" at new curb
51	Throughout	Sweep all streets
52	Throughout	Coordinate No Parking signs with Hamilton Township
53	Throughout	Camera all 36" or larger storm sewers
54	Throughout	Seal all pavement cracks with rubberized crack filler

WCEO is Requesting punch list items to be completed approximately 90 days from date of letter.

Sincerely,

Neil F. Tunison, P.E., P.S.
Warren County Engineer



Jason Fisher
Subdivision Inspector

Cc: MHI Homes of Cincinnati, LLC, Attn: Mindy Brunstetter-Banks (E-Mail only)
Hamilton Township: Kenny Hickey & Brent Centers (E-Mail only)
Soil & Water Department: Molly Conley (E-Mail only)
File

LEGISLATIVE COVER MEMORANDUM

Introduction: May 20, 2020

Effective Date: Next available date after passage

Agenda Item: **Resolution 20-0520C**
A Resolution authorizing and approving an increase in Township appropriations in the Police District and Gasoline Tax Fund in the Police Department and Public Works Department to reconcile budgets for calendar year 2020.

Submitted By: Brent Centers

Scope / Description: This appropriation is for the security access points upgrade in the Administration/Police Department and Public Works buildings. This was an unexpected cost associated with the construction of the new Fire Station 76. To maintain security access into all Hamilton Township buildings, the Administration/Police Department and Public Works building will need to be upgraded to meet the standards of the new Fire Station 76 security access points.

The General Fund will also be paying \$4,437.56 but does not need to re-appropriate funds.

Budget Impact: \$8,875.12

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on May 20, 2020, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee, *Chair*
Joe Rozzi – Trustee
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 20-0520C**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP
APPROPRIATIONS IN THE POLICE DISTRICT AND GASOLINE TAX FUND IN THE
POLICE DEPARTMENT AND PUBLIC WORKS DEPARTMENT TO RECONCILE
BUDGETS FOR CALENDAR YEAR 2020**

WHEREAS, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2020;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Police District Line Item 2081-760-730-0000, Improvement of Sites Fund in the amount of \$4,437.56 for a total amount of \$4,437.56.
- SECTION 2.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Gasoline Tax Line Item 2021-760-730-0000, Improvement of Sites Fund in the amount of \$4,437.56 for a total amount of \$44,437.56.
- SECTION 3.** The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount listed in Sections 1 and 2 of this Resolution.
- SECTION 4.** This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey – Aye _____ Nay _____
Joe Rozzi – Aye _____ Nay _____
Mark Sousa – Aye _____ Nay _____

Resolution adopted this 20th day of May 2020.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on May 20, 2020.

Date: _____

Kurt E. Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: May 20, 2020

Effective Date: Next available date after passage

Agenda Item: **Resolution 20-0520D**
A Resolution compensation to Ellen Horman pursuant to O.R.C. 515.12

Submitted By: Brent Centers

Scope / Description: This provides Ellen Horman \$0.50 for each lot of the Lighting District. This work is assigned to the Fiscal Officer or designee per the Ohio Revised Code. Fiscal Officer Weber is delegating these duties to Ms. Horman along with the compensation that the work entails.

Budget Impact: \$0

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on May 20, 2020, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey – Trustee, *Board Chair*
Joe Rozzi – Trustee,
Mark Sousa - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 20-0520D**

**A RESOLUTION AUTHORIZING COMPENSATION TO ELLEN HORMAN
PURSUANT TO O.R.C. 515.12**

WHEREAS, Township has authorized and is maintaining several lighting districts; and,

WHEREAS, the Township Fiscal Officer and Ellen Horman, the Township Accounting Manager, provide services in connection with computing and certifying the assessment for each lot in each lighting district each year; and

WHEREAS, O.R.C. 515.12 authorizes compensation of the Fiscal Officer and additional personnel who act on behalf of the Township Fiscal Officer to prepare certified notices for each lot or land owner in connection with the lighting district assessment; and

WHEREAS, Ellen Horman worked computing and certifying the assessments in addition to her regular duties as Accounting Manager.

NOW, THEREFOR, BE IT RESOLVED, by the Board of Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. That the Board of Trustees authorizes payments of Fifty Cents (\$.50) for each lot in each lighting district for which 2019 assessments, payable in 2020, were computed and certified as compensation for preparing and certifying assessments to each landowner, said payments to be made to Ellen Horman pursuant to O.R.C. 151.12.

SECTION 2. The actual cost of the Fifty Cents (\$.50) payment, together with other reasonable expenses incurred by the Township, will be assessed proportionately against each lot and shall be included in the cost of operating each lighting district.

SECTION 3.

This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of the Township, and therefor this Resolution shall be in full force and effective immediately upon its adoption without further public reading.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 20th day of May, 2020.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on May 20, 2020.

Date: _____

Kurt E. Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: May 20, 2020

Effective Date: Next available date after passage

Agenda Item: **Resolution 20-0520E**
A RESOLUTION DECLARING CERTAIN PROPERTY AS OBSOLETE,
SURPLUS, NO LONGER NEEDED FOR PUBLIC USE, AND
AUTHORIZING ITS DISPOSAL

Submitted By: Chief Hughes

Scope / Description: This is property that Chief Hughes has deemed obsolete and/or unusable. This property includes three computer monitors and one USB printer. All items are listed on Exhibit A.

No single item is valued over \$2,500.

Budget Impact: \$0

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on May 20, 2020 at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee, *Chair*
Joe Rozzi – Trustee,
Mark Sousa - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 20-0520E**

A RESOLUTION DECLARING CERTAIN PROPERTY AS OBSOLETE, SURPLUS, NO LONGER NEEDED FOR PUBLIC USE, AND AUTHORIZING ITS DISPOSAL

WHEREAS, Hamilton Township owns various equipment and inventory that the Board has determined is obsolete, unneeded for public use, and unfit for Township use;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** The equipment and inventory listed in EXHIBIT A is hereby declared to be surplus property which is unfit for the use by the Township, and is obsolete.
- SECTION 2.** No single item listed in EXHIBIT A has a value greater than \$2,500.00.
- SECTION 3.** The Township Administrator or delegate is hereby directed to dispose of the items in EXHIBIT A in accordance with Ohio Revised Code Section 505.10.
- SECTION 4.** This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 20th day of May 2020.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on May 20, 2020.

Date: _____

Kurt E. Weber, *Fiscal Officer*

Exhibit A

ITEMS TO BE DISPOSED OF FROM *CYBERCRIMES TASK FORCE*

<u>#</u>	<u>Description</u>	<u>SERIAL #</u>
1	Viewsonic computer monitor	QQ2083841818
1	Viewsonic computer monitor	QQ2083841822
1	Viewsonic computer monitor	QQ2083841831
1	HP OJ PRO K8600dn 35ppm 1200DPI USB PRINTER	STH80220Q5